SUBJECT: ELECTION PRECEPTS FOR MARCH 4, 2003 CITY OF PORTERVILLE GENERAL MUNICIPAL ELECTION

SOURCE: Administrative Services Dept./City Clerk Division

COMMENT: Certain decisions must by made by the City Council in regard to the upcoming Municipal Election of March 4, 2003. The areas in question are as follows:

A. Regarding Candidates' Statements:

1. If they are to be allowed.
2. If the candidate will have to pay the pro rata cost of printing and distributing (cost of mailing not included).
3. If the candidates' statements are to be 200 words or less (it can be up to 400 words).
4. If other mailing of election material is to be permitted.

B. If County Services will be used for the following:

1. Print and mail to the qualified electors of the General Municipal Election sample ballots and voter pamphlets.
2. Provide absent voter ballots for said General Municipal Election for use by the qualified electors who may be entitled to such absent voter ballots in the manner provided by law.
3. Order the consolidation of precincts, appoint precinct boards, designate polling places and instruct election officers concerning their duties.
4. Conduct and canvass the returns of the election and certify the votes cast to the City Council.
5. Prepare, print and deliver supplies to the polling places, including the official ballots and a receipt for said supplies.
6. Recount votes, if requested, in accordance with state law.
7. Conduct the above election duties in accordance with the Voting Rights Act of 1975.
8. Perform all other pertinent services required to be performed for said election other than the requirements of the Fair Political Practices Commission and the issuance of nomination papers.

Item No. 21
C. The designation for the Central Counting of Ballots:

1. Designate counting place for ballots (County Election Department, County Civic Center, Visalia, California).

Funds for the March 4, 2003 General Municipal Election have been budgeted in the 2002/2003 General Fund Budget of the City Clerk. The cost of the election will vary based on the number of registered voters, length of the ballot, printing costs, and how many entities share that election date.

RECOMMENDATION: That the Council:

1. Allow candidates' statements, at no cost to the candidate, for 200 words or less with no additional mailings; that County services be used as designated above; and that the County Election Department, County Civic Center, Visalia, California, be designated as the Central Counting Place for the March 4, 2003, General Municipal Election; and

2. Adopt the attached resolution setting the Election Precepts; and

3. Adopt the attached resolution requesting the Board of Supervisors permit the Registrar of Voters to render specified services to the City, relating to the March 4, 2003 Election; and

4. Authorize payment to the Tulare County Registrar of Voters upon the completion of the requested services.

ATTACHMENTS: 1. Draft Resolution adopting Precepts.
2. Draft Resolution requesting specific County services.
RESOLUTION NO. ________


BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTERVILLE, that the following precepts for the City of Porterville General Municipal Election of March 4, 2003, are hereby adopted:

1. That the Council allow candidates' statements, at no cost to the candidate, for 200 words or less with no additional mailings.

2. That County services be used to:

   A. Print and mail to the qualified electors of the General Municipal Election sample ballots and voter pamphlets.

   B. Provide absent voter ballots for said General Municipal Election for use by the qualified electors who may be entitled to such absent voter ballots in the manner provided by law.

   C. Order the consolidation of precincts, appoint precinct boards, designate polling places and instruct election officers concerning their duties.

   D. Conduct and canvass the returns of the election and certify the votes cast to the City Council.

   E. Prepare, print and deliver supplies to the polling places, including the official ballots and a receipt for said supplies.

   F. Recount votes, if requested, in accordance with state law.

   G. Conduct the above election duties in accordance with the Voting Rights Act of 1975.
H. Perform all other pertinent services required to be performed for said election other than the requirements of the Fair Political Practices Commission and the issuance of nomination papers.

3. Authorize payment to the Tulare County Registrar of Voters for actual accrued expenses upon the completion of the requested services.

ADOPTED this 3rd day of September, 2002.

__________________________________________
Gordon T. Woods, Mayor

ATTEST:

__________________________________________
John Longley, City Clerk
RESOLUTION NO. ____-2002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE REQUESTING THE BOARD OF SUPERVISORS OF TULARE COUNTY TO CONSENT TO PERMITTING THE REGISTRAR OF VOTERS TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF THE GENERAL MUNICIPAL ELECTION OF MARCH 4, 2003

WHEREAS, pursuant to Election Code, the governing body of any city may, by resolution, request the Board of Supervisors of the county to permit the Registrar of Voters to render specified services to the city relating to the conduct of an election; and

WHEREAS, there will be a General Municipal Election held within the boundaries of the City on March 4, 2003;

BE IT HEREBY RESOLVED by the City Council of the City of Porterville as follows:

1. The Board of Supervisors of Tulare County is hereby requested to permit the Registrar of Voters to render services to the City relating to the conduct of the March 4, 2003, General Municipal Election as follows:

   A. Print and mail to the qualified electors of the General Municipal Election sample ballots and voter pamphlets.

   B. Provide absent voter ballots for said General Municipal Election for use by the qualified electors who may be entitled to such absent voter ballots in the manner provided by law.

   C. Order the consolidation of precincts, appoint precinct boards, designate polling places and instruct election officers concerning their duties.

   D. Conduct and canvass the returns of the election and certify the votes cast to the City Council.

   E. Prepare, print and deliver supplies to the polling places, including the official ballots and a receipt for said supplies.

   F. Recount votes, if requested, in accordance with state law.

   G. Conduct the above election duties in accordance with the Voting Rights Act of 1975.
H. Perform all other pertinent services required to be performed for said election other than the requirements of the Fair Political Practices Commission and the issuance of nomination papers.

2. The City Council, in accordance with the Election Code Section 22903, hereby designates the hours the polls are to be kept open shall be from 7:00 a.m. to 8:00 p.m.

3. That the Council allow the candidates’ statements, at no cost to the candidate, for 200 words or less with no additional mailings.

4. The Registrar of Voters is hereby authorized to charge the City for the actual incurred expenses in performing the election duties specified above.

5. The City Clerk is hereby authorized and directed to transmit certified copies of this Resolution to the Board of Supervisors and to the Registrar of Voters.

ADOPTED this 3rd day of September, 2002.

ATTEST: ____________________________

Gordon T. Woods, Mayor

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John Longley, City Clerk