PUBLIC HEARING

SUBJECT: ESTABLISHMENT OF AN APPLICATION FEE FOR CHARITABLE CAR WASH PERMITS

SOURCE: Administrative Services, Finance Division

COMMENT: This is the date and time set at the July 19, 2005, City Council meeting for the public hearing to consider the establishment of an application fee for processing Charitable Car Wash permits. The public hearing and proposed fee has been noticed.

The approval process for the Charitable Car Wash permit is similar to that used for Business License applications. Staff is required to hand out the application packet, route the completed form to various departments for review and approval, and track the car wash permit information in compliance with Ordinance No. 1669 which established the Charitable Car Wash Permit procedure. The minimum fee for processing a Business License application is $25, and based on the process similarity, staff is recommending that the charge for processing the Charitable Car Wash permit be set at $25.

RECOMMENDATION: That the City Council:
1. Conduct the public hearing and receive comments on the establishment of a $25 application fee for processing Charitable Car Wash permits; and
2. Adopt a resolution establishing that application fee.

ATTACHMENTS: Draft Resolution
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE ESTABLISHING AN APPLICATION FEE FOR CHARITABLE CAR WASH PERMITS WITHIN THE CITY OF PORTERVILLE

WHEREAS, on June 21, 2005, the City Council of the City of Porterville adopted Ordinance No. 1669 which added Chapter 15, Article VI, Charitable Car Wash Permit Procedure, to the Porterville Municipal Code; and

WHEREAS, Section 15-90(B) of Article VI states that a nonrefundable application fee, in an amount to be set by resolution shall, be paid by the applicant. The application fee is to be based solely upon the administrative costs in processing the application and issuing the permits; and

WHEREAS, on August 16, 2005, City Council conducted a public hearing for the consideration of establishing such a Charitable Car Wash Permit Fee.

NOW THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of Porterville that a Charitable Car Wash Permit Application Fee in the amount of $25.00 is hereby established for the City of Porterville to become effective upon adoption.

Adopted this 16th day of August, 2005.

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Kelly West, Mayor

ATTEST:

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Georgia Hawley, Chief Deputy City Clerk