Call to Order
Roll Call

Committee Members: Pete McCracken, Chair
Charles Webber, Member
Maria Bemis, Member
Julia Lew, Member
John Longley, Member

Staff Member: John Lollis, Deputy City Manager
Patrice Hildreth, Committee Secretary

ORAL COMMUNICATIONS

SCHEDULED MATTERS

1. Approval of Minutes of November 13, 2007

2. Status Report on Swap Meet Audit

3. Status Report on RFP for Merchant Services

OTHER MATTERS

ADJOURNMENT

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Deputy City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.
Call to Order at 9:00 a.m.
Roll Call

Committee Members: Pete McCracken, Chair
Maria Bemis, Member
Julia Lew, Member
John Longley, Member
Absent: Charles Webber, Member

Staff Members: John Lollis, Deputy City Manager
Patrice Hildreth, Committee Secretary

ORAL COMMUNICATIONS

- Greg Shelton, 888 North Williford Drive, voiced support for the proposed Administrative Policy Preventing the Supplanting of Measure H and General Fund Monies. Mr. Shelton then inquired whether an additional Code Enforcement Officer would be funded by Measure H monies, and spoke against the use of Measure H funds for that position.

A brief discussion ensued during which Committee Member Longley indicated that a question had been posed by the Council regarding whether the position could be funded by Measure H funds, but that no direction had been given. Committee Member Lew indicated that in certain circumstances, a Code Enforcement Officer handled public safety issues, and therefore she believed the position could be funded by Measure H monies. Mr. Shelton asserted that the issue was a matter of interpretation, and reiterated his opposition to utilizing Measure H funds for code enforcement.

With regard to Mr. Shelton’s comments pertaining to the Administrative Policy on preventing the supplanting of Measure H and General Fund monies, it was clarified that the Audit Committee served only as an advisory board, and that the item would be brought to the Council for approval.

SCHEDULED MATTERS

1. APPROVAL OF MINUTES OF OCTOBER 23, 2007

The Minutes of October 23, 2007 were approved as presented.

2. STATUS REPORT ON SWAP MEET AUDIT

Committee Member Bemis updated the Committee on her work to date with regard to securing bids from local CPA firms for the proposed swap meet audit. She stated that Duncan &
Duncan proposed to perform the audit for an amount not exceeding $1,500, and that DEH & Associates had quoted a price not to exceed $1,325. She then advised the Committee that a miscommunication had taken place with the City’s Auditor Steve Pressley, in that he had actually begun working on the audit, rather than submitting a bid. A brief discussion ensued, during which the Members unanimously agreed that Committee Member Bemis should have the authority to select which firm should perform the audit of the swap meet. Committee Member Bemis evinced an interest in awarding the contract to Steve Pressley, and stated that she would first meet with him to confirm that he was comfortable with the task and that no conflict existed with him performing the City’s audit and the swap meet audit.

OTHER MATTERS
None

ADJOURNMENT
The Committee adjourned at 9:17 a.m. to the Meeting of November 26, 2007 at 3:00 p.m.

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Patrice Hildreth, Committee Secretary

SEAL

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Pete V. McCracken, Chairman