Call to Order at 6:00 p.m.
Roll Call: Council Member McCracken, Council Member Pedro Martinez, Mayor Pro Tem Felipe Martinez, Mayor Hamilton
Absent: Council Member Hernandez

**ORAL COMMUNICATIONS**
None

**CLOSED SESSION:**
A. Closed Session Pursuant to:
   3- Government Code Section 54956.9(b) – Conference with Legal Counsel – Anticipated Litigation – Three Cases.

**7:00 P.M. RECONVENE OPEN SESSION**

**REPORT ON ANY ACTION TAKEN IN CLOSED SESSION**
City Attorney Lew reported that no action had been taken.

Pledge of Allegiance Led by Council Member Pedro R. Martinez
Invocation – One individual participated.

**PROCLAMATIONS**
Child Abuse Prevention Month – April 2008
Arbor Day – April 25, 2008
Iris Festival Day – April 26, 2008
Cinco de Mayo Week – May 1-7, 2008
Letter Carriers Food Drive Day – May 10, 2008

**PRESENTATIONS**
City Manager’s Featured Projects
A.T. Still Medical School University
Outstanding Business – Beckman Coulter
WRAP Award – Wild Places, Inc.
**ORAL COMMUNICATIONS**

- Ben Harvey, Ohio Street, spoke favorably of the City’s Code Enforcement Officers, particularly as to their efforts related to itinerant vendors, and thanked the Council for enforcing the Municipal Code.
- Charles Webber, 346 Ohio Street, noted the lack of progress on the parking lot project at the Heritage Center, and requested that the Council look into its status.
- Greg Shelton, 888 North Williford, requested that he have the opportunity to speak on Item Nos. 11 and 15. With regard to Item 11, he spoke against the demolition of the two pavilions at Murry Park, suggesting it was too drastic of measure. He requested that staff instead look into rehabbing the structures utilizing the fees raised through pavilion rentals.
- Martin Conner, 869 W. Belleview, came forward on behalf of Relay for Life and requested that the City allow them to place ribbons along Main Street on May 31, 2008 to promote the Relay for Life event.
- Greg Woodard, spoke regarding Item No. 8. He inquired why the development had not been annexed into the City, in light of the fact that it was utilizing City water and sewer, and noted that the City would then benefit from the collection of property taxes.
- Don Howard, Rollin Relics Car Club, requested the Council’s consideration in adding an urgency item to the Agenda so that the Council could consider approving the Rollin’ Relics Car Show event application to take place on May 3rd. He indicated that the organization inadvertently failed to submit its application in time to be placed on that evening’s Agenda.

The Council discussed Mr. Howard’s request to add an urgency item to the Agenda. City Attorney Lew advised that a unanimous vote would be required to add the item onto the Agenda in light of Council Member Hernandez’s absence.


**COUNCIL ACTION:**

MOVED by Council Member Pedro Martinez, SECONDED by Mayor Pro Tem Felipe Martinez that the City Council approve the addition of the item “Approval for Community Civic Event: Rollin’ Relics Car Club – Rollin’ Relics Car Show – May 3, 2008 to the Agenda.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton

NOES: None

ABSTAIN: None

ABSENT: Hernandez

Disposition: Approved

**CONSENT CALENDAR**
Item Nos. 6 and 11 were removed for further discussion.

1. CITY COUNCIL MINUTES OF SEPTEMBER 18, 2007 AND APRIL 8, 2008

Recommendation: That the Council approve the Minutes of September 18, 2007 and April 8, 2008.

Documentation: M.O. 02-041508
Disposition: Approved

2. BUDGET ADJUSTMENTS FOR THE 2007-08 FISCAL YEAR

Recommendation: That the Council approve the proposed budget adjustments, and authorize staff to modify the revenue and expenditure estimates as described on the proposed schedule.

Documentation: M.O. 03-041508
Disposition: Approved

3. AWARD OF CONTRACT – FIRE STATION #2 TRAINING ROOM

Recommendation: That the City Council:
1. Award the Fire Station #2 Training Classroom Project to Dayco Construction, Inc. in the amount of $141,271.11;
2. Authorize progress payments up to 90% of the contract amount; and
3. Authorize a 10% contingency to cover unforeseen construction costs.

Documentation: M.O. 04-041508
Disposition: Approved

4. PURCHASE OF NEW K-9

Recommendation: That the City Council:
1. Approve the purchase of a new police service dog from Master K-9, Inc.; and
2. Authorize Police Captain Eric Kroutil to enter into an agreement with Master K-9, Inc. to purchase a new police service dog and associated training.

Documentation: M.O. 05-041508
Disposition: Approved

5. ACCEPTANCE OF THE RIVERWALK MARKETPLACE (BID PACKAGE 1 AND BID PACKAGE 2 ONLY)
Recommendation: That the City Council:

1. Accept the project BP-1 and BP-2 as complete;
2. Authorize the filing of the Notice of Completion; and
3. Authorize the release of the 10% retention thirty-five (35) days after recordation, provided no stop notices have been filed.

Documentation: M.O. 06-041508
Disposition: Approved

7. AUTHORIZATION TO AUGMENT CONSOLIDATED TESTING LABORATORY CONTRACT – AIRPORT REMEDIATION PROJECT

Recommendation: That the City Council:

1. Approve the augmentation of CTL’s purchase order in an amount “not to exceed” $87,850;
2. Direct the Public Works Director to negotiate and initiate a separate Amendment to the existing Purchase Order to accurately reflect the scope of services expected of Consolidated Testing Laboratory; and
3. Authorize the City Manager to execute the Amendment to Consolidated Testing Laboratory’s existing Purchase Order.

Documentation: M.O. 07-041508
Disposition: Approved

8. REIMBURSEMENT FOR THE CONSTRUCTION OF MASTER PLAN FACILITIES – CHELSEA GLEN, TRACT 781 SUBDIVISION (BENNY MARTINEZ)

Recommendation: That City Council:

1. Accept the Master Plan public improvements of Chelsea Glen, Tract 781 Subdivision for maintenance; and
2. Approve reimbursement to Mr. Benny Martinez per Section 25-32.3c and 25-45.1c of the City of Porterville Municipal Code. The total reimbursement amount to be disbursed shall not exceed $177,041.73.

Documentation: M.O. 08-041508
Disposition: Approved

9. REGIONAL CALL-IN CENTER

Recommendation: That the City Council:

1. Approve of the City of Porterville’s transfer of its share of the JARC/NF funding to the City of Visalia’s application for a Regional Transit Information Call Center; and
2. Authorize staff to prepare the necessary documentation to complete
the approval, with the appropriate documents to be signed by the Mayor, or the City Manager as required.

Documentation: M.O. 09-041508
Disposition: Approved

10. AUTHORIZE IMPLEMENTATION OF A LIBRARY PROJECT WORK PLAN

Recommendation: That the City Council authorize the initiation of the activities outlined in the “Work Plan for a Modern Main Library Facility”, including the authorization for the Parks & Leisure Services Director, Librarian, Library Board Chair and Friends of the Library Chair to assemble a Planning Team.

Documentation: M.O. 10-041508
Disposition: Approved

12. ENGINEER’S REPORTS AND SETTING OF A PUBLIC HEARING FOR ESTABLISHING LIGHTING AND LANDSCAPE MAINTENANCE DISTRICTS AND TAX ASSESSMENTS FOR PARCELS WITHIN: BEVERLY GLENN SUBDIVISION, SIERRA ESTATES SUBDIVISION, SIERRA MEADOWS PHASE TWO SUBDIVISION, SUMMIT ESTATES PHASE ONE SUBDIVISION, AND NEW EXPRESSION PHASE FIVE SUBDIVISION

Recommendation: That the City Council adopt:
1. A Resolution Ordering the Proceedings for Formation of Landscape and Lighting Maintenance District number 41, 42, 43, 44, and 45, and ordering the preparation of the Engineer’s Reports;
2. A Resolution Giving Preliminary Approval to the Engineer’s Reports; and

Documentation: Resolution No. 32-2008
Resolution No. 33-2008
Resolution No. 34-2008
Disposition: Approved

13. AMENDMENT TO THE 3-12 ALTERNATIVE WORK SCHEDULES FOR POLICE OFFICERS

Recommendation: That the City Council ratify the proposed Memorandum of Understanding amending the 3-12 and 4-10 Alternative Work Schedules for Police Officers.

Documentation: M.O. 11-041508
Disposition: Approved

COUNCIL ACTION: MOVED by Council Member Pedro Martinez, SECONDED by Mayor
Pro Tem Felipe Martinez that the City Council approve Item Nos. 1 through 5, 7 through 10, 12 and 13.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

6. AUTHORIZATION TO EXECUTE A CONSULTANT SERVICE AGREEMENT – JAYE STREET/MONTGOMERY AVENUE ROUNDABOUT PROJECT

Recommendation: That the City Council:
1. Authorize the Mayor to execute the Consultant Service Agreement with Omni Means at an agreed fee of $125,264 for the services described herein; and
2. Authorize progress payments up to 100% of the fee amount and authorize a 10% contingency to cover unforeseen design efforts.

At Council’s request, no staff report was presented. Council Member McCracken explained that a subcommittee of the Council had not been involved in the evaluation process because the service fees were below $100,000 at the beginning of the process. The Mayor requested that the report provided to the Council regarding the evaluation process be made available to the public.

Mayor Hamilton then inquired about the use of a Consultant service as opposed to having the design done in-house. A discussion ensued regarding the complex nature of the roundabout, construction costs, and the use of Proposition 1B monies.

COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Mayor Pro Tem Felipe Martinez that the City Council authorize the Mayor to execute the Consultant Service Agreement with Omni Means at an agreed fee of $125,264 for the services described herein; and authorize progress payments up to 100% of the fee amount and authorize a 10% contingency to cover unforeseen design efforts.

AYES: McCracken, P. Martinez, F. Martinez
NOES: Hamilton
ABSTAIN: None
ABSENT: Hernandez

Disposition: Approved

11. INFORMATION REGARDING REMOVAL OF MURRY PARK PAVILLION STRUCTURES #1 & #2

Recommendation: Information Only
At Council’s request, no staff report was presented. Council Member Pedro Martinez inquired about funding for the project. Deputy City Manager Lollis elaborated on the use of Risk Management funds, and Parks & Leisure Services Director Perrine indicated that replacement of the pavilion structures had been included within the budget requests for the upcoming 2008/2009 Fiscal Year.

After some discussion about pricing and other park projects, staff was directed to proceed with the demolition, and to bring back the actual costs for the construction of the new pavilions to Council on May 6, 2008.

Disposition: Staff direction given.

20. AD HOC NON-DRIVEWAY PARKING COMMITTEE RECOMMENDATION FOR PROPOSED ORDINANCE

Recommendation: That the City Council consider the Ad Hoc Non-Driveway Parking Committee recommendation for a proposed ordinance, and provide further direction to staff.

Mayor Hamilton announced that Item 20 would be considered prior to the Public Hearings for members of the audience. Deputy City Manager John Lollis presented the item and staff report.

Mayor Hamilton invited comments from the members of the Committee.

- Ben Harvey, Committee Member, spoke in favor of the proposed ordinance, noting the negative impact parking on lawns had on the property values of adjacent properties.
- Greg Shelton, Committee Member, spoke against the proposed ordinance, suggesting that it was too harsh. He proposed that the issue be instead handled on a case-by-case basis.
- Jerry Eoff, Committee Member, spoke in favor of the ordinance.
- April McLaughlin, Committee Member, spoke in favor of the proposed ordinance.

Staff then presented a series of photographs of some incidents of vehicles parking on lawns throughout the City.

Council Member Pedro Martinez commented that the ordinance should regulate situations depicted in the photographs presented, and at the same time voiced concern over restricting or criminalizing other individuals who might temporarily park on their lawns to work on or wash their cars. He then spoke of situations in which multiple families lived under one roof and the limited space available to park their numerous cars. He then inquired as to how code enforcement would handle the one hour limitation for parking or storing a vehicle, as was proposed in the ordinance.

Mayor Hamilton proposed that the one hour limitation be removed.

The Council next discussed staff’s recommended amendment which provided for the
prohibition of parking or storing vehicles on blocks, jacks, or stands, and that such prohibition not be limited to non-driveway parking areas, but include appropriate parking or improved areas as well. It was stated that the proposed language related to the unsupervised storage of vehicles on blocks or jacks due to safety concerns. The Council agreed that this language should be included.

Mayor Pro Tem Felipe Martinez spoke of the fact that many older homes in Porterville did not have cement driveways. It was suggested that $25,000 worth of improvements could trigger the requirement for the property owner to install a driveway.

- Mary McClure, spoke in favor of the proposed ordinance, and against parking vehicles on lawns.

**COUNCIL ACTION:**

M.O. 13-041508

MOVED by Mayor Hamilton, SECONDED by Council Member Pedro Martinez that the Council approve the language of the draft ordinance, as amended to include grandfathering in homes without driveways, but requiring the installation of driveways upon $25,000 worth of improvements; to strike the one hour parking limitation; and to include staff’s recommended change to include the prohibition of parking or storing of vehicles on blocks, jacks, or stands, and that such limitation not be limited to non-driveway parking areas, but include appropriate parking or improved areas as well; and direct staff to make said changes and bring the item back to the Council for first reading.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

Disposition: Approved, as amended.

(Added Item) APPROVAL FOR COMMUNITY CIVIC EVENT: ROLLIN RELICS CAR CLUB – ROLLIN RELICS CAR SHOW – MAY 3, 2008

Recommendation: That the City Council approve the Community Civic Event Application and Agreement submitted by the Rollin’ Relics Car Club, subject to the stated requirements contained in the Application, Agreement and Exhibit “A”.

**COUNCIL ACTION:**

M.O. 14-041508

MOVED by Council Member Pedro Martinez, SECONDED by Mayor Pro Tem Felipe Martinez that the City Council approve the Community Civic Event Application and Agreement submitted by the Rollin’ Relics Car Club.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez
PUBLIC HEARINGS

14. WATER CONSERVATION PLAN

Recommendation: That the City Council:

1. Approve the revision to the Water Conservation Plan adding voluntary odd/even watering in Phase II; and
2. Approve the City moving into Phase II as of May 1, 2008.

Deputy City Manager Lollis introduced the item, and Public Works Director Baldo Rodriguez presented the staff report.

The hearing opened to the public at 9:21 p.m. Seeing no one, the Mayor closed the public hearing at 9:22 p.m.

A discussion ensued with regard to the effect of water conservation on the water fund. Field Services Manager Bryan Styles indicated that a request for a rate increase pertaining to water meters would be part of the presented 08/09 budget. The increase, he explained, would support payment of the CIEDB loan and that would come before the Council during the budget process.

COUNCIL ACTION: MOVED by Council Member Pedro Martinez, SECONDED by Council Member McCracken that the City Council approve the revision to the Water Conservation Plan adding voluntary odd/even watering in Phase II; and approve the City moving into Phase II as of May 1, 2008.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

SCHEDULED MATTERS

15. AN INTERIM ORDINANCE ADOPTING AN INTERIM ZONING MATRIX AND IMPLEMENTATION PLAN TO IMPLEMENT THE PORTERVILLE 2030 GENERAL PLAN

Recommendation: That the City Council adopt an Interim Urgency Ordinance for the implementation of the newly adopted 2030 General Plan by establishing zoning classification consistency.

Deputy City Manager Lollis introduced the item, and City Planner Ben Kimball presented a brief staff report.

Community Development Director Dunlap noted that there were mechanisms for Council
consideration, and that staff would be requesting an extension within forty-five days. A discussion ensued about the timeline for adopting and developing the ordinance.

- Greg Shelton, 888 N. Williford Drive, inquired about the need for the emergency ordinance, and stated that it appeared to be a solution for a problem that he did not see existing at the time.

COUNCIL ACTION: MOVED by Council Member Pedro Martinez, SECONDED by Council Member McCracken that the City Council adopt an Interim Urgency Ordinance for the implementation of the newly adopted 2030 General Plan by establishing zoning classification consistency.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

The Deputy City Manager read the ordinance by title only.

Disposition: Approved

16. TULARE COUNTY REGIONAL BLUEPRINT

Recommendation: Informational.

At Council’s request, the staff report was waived.

Disposition: No action required.

17. AUTHORIZATION TO REORGANIZE THE FIELD SERVICES DIVISION – PUBLIC WORKS DEPARTMENT

Recommendation: That the City Council:

1. Approve the reorganization as outlined in the attachment “R-2” and adjust the position allocation schedule;
2. Approve the reorganization by promoting the Field Services Manager to Deputy Public Works Director/Field Services Manager;
3. Authorize the creation of Assistant Field Services Manager position to be consolidated with the existing Administrative Analyst II position;
4. Change the title and job description of the Laboratory Supervisor to Laboratory Superintendant;
5. Establish the Water Systems Specialist as a supervisor; and
6. Direct Human Resources to establish draft position descriptions and salary classifications for Council’s approval within budget parameters.
Deputy City Manager Lollis introduced the item, and Public Works Director Rodriguez presented the staff report. Mr. Rodriguez indicated that the reorganization would increase productivity, efficiency, and job retention.

**COUNCIL ACTION:**

MOVED by Council Member Pedro Martinez, SECONDED by Mayor Pro Tem Felipe Martinez that the City Council approve the reorganization as outlined in the attachment “R-2” and adjust the position allocation schedule; approve the reorganization by promoting the Field Services Manager to Deputy Public Works Director/Field Services Manager; authorize the creation of Assistant Field Services Manager position to be consolidated with the existing Administrative Analyst II position; change the title and job description of the Laboratory Supervisor to Laboratory Superintendent; establish the Water Systems Specialist as a supervisor; and direct Human Resources to establish draft position descriptions and salary classifications for Council’s approval within budget parameters.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

Disposition: Approved

18. **USE OF CMAQ FUNDS FOR VARIOUS CITY STREETS**

Recommendation: That the City Council:

1. Direct the Public Works Director to continue reviewing the three candidate streets to determine if installation of concrete improvements will function properly and can possibly be used on more than one street; and

2. Direct the Public Works Director to bring the information to the May 6, 2008 Council meeting.

Deputy City Manager Lollis introduced the item, and Public Works Director Rodriguez presented a brief staff report.

City Engineer Mike Reed indicated that all three candidate streets had appropriate drainage, which was previously in question.

**COUNCIL ACTION:**

MOVED by Council Member Pedro Martinez, SECONDED by Mayor Pro Tem Felipe Martinez that the City Council direct the Public Works director to continue reviewing the three candidate streets to determine if installation of concrete improvements will function properly and can possibly be used on more than one street; and direct the Public Works...
Director to bring the information to the May 6, 2008 Council meeting.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

Disposition: Approved

19. SURPLUS OF DIESEL TRANSIT BUSES

Recommendation: That City Council:
1. Authorize staff to negotiate the sale of Vehicle No. 8158 to an appropriate agency approved by CalTrans and CARB for a sum as close to $10,000 as possible;
2. Approve and authorize and future sale of remaining MST’s which have not reached the expiration of their service life in the same manner remaining in conformance with CalTrans and the California Air Resources Board requirements;
3. Authorize staff to negotiate the sale of the available 1999 Ford Aerotech buses to an appropriate agency approved by CARB for a sum between $3,000 and $4,000 each;
4. Authorize that the funds received from the sale of these and any future transit vehicles be deposited into the Transit Account for transit operations, which is the procedure already adhered to for the sale of any transit-funded property; and
5. Direct staff as to Council’s preference in relation to the inquiry regarding the possible conversion of one of the 1999 Ford Aerotechs into a mobile library.

Deputy City Manager Lollis introduced the item, and Administrative Analyst II Linda Clark presented the staff report.

A discussion ensued regarding the idea of a mobile library and possible funding options.

COUNCIL ACTION: MOVED by Council Member Pedro Martinez, SECONDED by Mayor Pro Tem Felipe Martinez that the City Council authorize staff to negotiate the sale of Vehicle No. 8158 to an appropriate agency approved by CalTrans and CARB for a sum as close to $10,000 as possible; approve and authorize and future sale of remaining MST’s which have not reached the expiration of their service life in the same manner remaining in conformance with CalTrans and the California Air Resources Board requirements; authorize staff to negotiate the sale of the available 1999 Ford Aerotech buses to an appropriate agency approved by CARB for a sum between $3,000 and $4,000 each, as amended to
retain one Aerotech bus for possible use as a mobile library; authorize
that the funds received from the sale of these and any future transit
vehicles be deposited into the Transit Account for transit operations,
which is the procedure already adhered to for the sale of any transit-
funded property; and direct staff to bring back staff report on May 20,
2008 regarding information on developing a mobile library.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

Disposition: Approved

21. CONSIDERATION OF APPOINTMENTS TO THE TRANSACTIONS AND USE TAX OVERSIGHT COMMITTEE

Recommendation: That the City Council appoint five members of the public to fill five four-
year term vacancies on the Transactions and Use Tax Oversight Committee;
and direct the City Clerk to notify all interested individuals of the Council’s action.

Deputy City Manager Lollis introduced the item and presented the staff report. During the
staff report Mr. Lollis indicated that the request to publish a notice in the Porterville Recorder
regarding the vacancies was not met. He then recommended that Council could move forward with
the re-appointment of the five members or postpone the item and extend the terms until the item is
brought back for consideration.

Mayor Hamilton stated that the Council encouraged public involvement and he would prefer
that the item be brought back after the Porterville Recorder successfully published the notice.

COUNCIL ACTION: MOVED by Council Member Pedro Martinez, SECONDED by Mayor
Pro Tem Felipe Martinez that the City Council extend the terms of the
appointments to May 6, 2008; and continue to the item to the May 6,
2008 meeting.

AYES: McCracken, P. Martinez, F. Martinez, Hamilton
NOES: None
ABSTAIN: None
ABSENT: Hernandez

Disposition: Continued to May 6, 2008.

22. REQUEST BY COUNCIL MEMBER – CONSIDERATION OF LETTER OF SUPPORT FOR AB 2254

Page 13 of 15
Deputy City Manager Lollis introduced the item. After a brief discussion, Council directed that the item be continued to the May 6, 2008 City Council Meeting.

Disposition: Continued to May 6, 2008.

**ORAL COMMUNICATIONS**

- Greg Shelton, address on record, reiterated his concerns with the demolition of the pavilions at Murry Park, and spoke against removing them and not replacing them. Mayor Hamilton clarified that the Council had directed staff to bring back actual costs for construction at the next meeting.
- Mary McClure, 2319 Josef Court, 1) requested that the City fix the handicap ramp and sidewalk in the location of Liho and Belleview, stating that the ramp was to have been completed utilizing Core monies; 2) voiced concern with the condition of Main Street north of Westfield, and requested that the City address it, noting safety concerns; and 3) requested that the City trim its trees.

**OTHER MATTERS**

- Council Member Pedro Martinez noted the Senior Prom event to take place on Saturday, April 19th. He then complimented City staff on the work they did.
- Mayor Hamilton:
  1. Complimented Parks & Leisure Services staff for their successful Fishing Derby event held the prior weekend;
  2. Spoke of a memorandum provided to the Council regarding the VITA program and the request for $1,000 financial participation in the program. He requested that the Council Members advise him or John as to how they would like to proceed with the request.
  3. Spoke of curb and gutter work to have been completed as a part of the Core project, and inquired as to the delay. A discussion ensued, during which Public Works Director spoke of delays with regard to Core Areas 2 and 4.
- Mayor Pro Tem Felipe Martinez thanked those who participated in the drive-thru dinner fundraiser for the Buck Shaffer Clock, and advised that $5,800 had been raised.

**ADJOURNMENT**

The Council adjourned at 10:20 p.m. to the meeting of May 6, 2008 at 6:00 p.m.

Seal

Luisa Herrera, Deputy City Clerk