Roll Call: Committee Members

ORAL COMMUNICATIONS

SCHEDULED MATTERS

1. Minutes of June 9, 2009
2. Determination of Documents Necessary To Draft The Committee's Annual Report
3. Development of Guidelines For Format, Delivery and Timing of The Committee's Determination, Annual Report and Request For Information
4. Establishment of Committee Meeting Schedule

OTHER MATTERS

ADJOURNMENT

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MINUTES OF
TRANSACTIONS AND USE TAX
OVERSIGHT COMMITTEE MEETING
JUNE 9, 2009, 4:30 P.M.
MIKKABI/HAMAMATSU CONFERENCE ROOM, CITY HALL
PORTERVILLE, CA

Members

Bob Gray    John Baumgartner
Josef Guerrero    Greg Shelton
Gregory Gillett    Jack Irish
Shirley Hickman    Dick Eckhoff
Rick McIntire    Barbra Black

Roll Call:  Greg Gillett, Greg Shelton, Dick Eckhoff, Barbra Black (arrived late),
Richard McIntire, Jack Irish, Bob Gray, Shirley Hickman

Absent:  John Baumgartner, Josef Guerrero

Visitors:  None

Oral Communications:  None
Written Communications:  None

It was noted by Mr. McIntire that due to the scheduling of a previous
commitment, he would need to leave the meeting early.  In light of Mr. McIntire’s
need for early departure, Ms. Patrice Hildreth was requested to assist with the Minutes
for that meeting.

SCHEDULED MATTERS:

1. Minutes of May 31, 2008:  The Minutes of May 31, 2008 were unanimously
   approved on a motion by Ms. Hickman and a second by Mr. McIntire.
   Citing the lengthy time period between meetings, it was requested that the
   Minutes of the current meeting be expeditiously drafted and transmitted to the
   Committee Members.

2. Review of Measure H Financial Transactions:  A general discussion was held
   by the committee members regarding various line items presented in the financial
   documents spanning July 1, 2008 through April 30, 2009 of the Public Safety
   Sales Tax Fund 004.  Line items of concern included:
   a.  Department Head PERS:  Mr. Lollis advised that this entry did not
       pertain to PERS benefits for the Police Chief, but rather to the PERS retirement
benefits for Measure H funded officers. He indicated that further detail could be provided to the Committee.

b. **A/C Repair and Carpeting**: Mr. Lollis noted said entries were done in error and have since been corrected by journal entry.

c. **Transcription Services**: Staff confirmed that said charges pertained only to services rendered for Measure H funded officers.

d. **Workers Compensation**: It was clarified that the workers compensation charges were quarterly costs for Measure H funded employees.

e. **Visa Charges**: A discussion ensued with regard to the need for more detail as to the expenditures charged. Mr. Lollis advised the Committee of the City policy relative to credit card usage by employees; stated that all credit card charges were pre-approved and scrutinized; and spoke of the challenges in providing detail.

f. **Mitch Sandoval**: Concern was voiced with regard to whether an Internal Investigations Officer in the Fire Department should be funded either in full or part by Measure H. Mr. Lollis noted that this position had been included in the original Expenditure Plan.

g. **Public Safety Building**: Concerns were raised in utilizing solely Measure H monies to fund a new public safety building. Mr. Lollis indicated that this too was set forth in the original expenditure plan.

Prior to Mr. McIntire’s departure at 5:10 p.m., he suggested that a policy should be adopted by the City Council setting forth more defined rules as to how Measure H monies should be spent. He stated for the record that he did not believe the expenditures were consistent with the intent of the ballot measure.

A discussion then ensued during which concern was reiterated by some committee members with regard to the proposed public safety building being solely funded by Measure H; and whether Measure H funds should be utilized towards planning for the new Library project. It was suggested that literacy efforts had actually decreased. An inquiry was made as to the level of Measure H funds spent directly on literacy programs, and as to the actual hours spent on such programs by the adult literacy employee. The committee also inquired as to the ballot measure language and requested that copies of same be provided, along with the resolution establishing the Oversight Committee and setting forth its charge.

Several committee members voiced concern with regard to the infrequency and timing of committee meetings. It was also suggested that more information with regard to the expenditures was needed and that the matter should be continued.

A motion was made by Mrs. Hickman and seconded by Mr. Gray to not say the expenditures were consistent with the intent of the ballot measure. After some discussion with regard to the motion’s fortitude, the motion was withdrawn.

A motion was then made by Mrs. Hickman and seconded by Mr. Gray that the Committee find that the expenditures were inconsistent with the ballot measure. Mr. Gillette moved to amend the motion to also advise the City Council that a
report from the Committee was forthcoming. The amendment was approved unanimously by those present.

The Committee next voted on Mrs. Hickman’s motion, which was approved with the following vote:

| AYES:      | Hickman, Gray, Irish, Black, Shelton, Gillette |
| NOES:      | Eckhoff                                      |
| ABSTAIN:   | None                                        |
| ABSENT:    | McIntire, Guerrero, Baumgartner              |


This item was not discussed.

4. **Review of Administrative Policy Regarding the Prevention of Supplanting of General Fund and Measure H Monies**

This item was not discussed.

5. **Reorganization of Committee Positions**

It was unanimously decided by the committee members present to retain the organization of the committee as presently constituted – Committee Chair: Greg Gillett, Vice Chair: Dick Eckhoff, Secretary: Rick McIntire.

**Next Meeting:** It was indicated that the next meeting date would be scheduled by the following week.

**Adjournment:** The committee adjourned at 5:53 p.m.

Respectfully Submitted,
Patrice Hildreth, Clerk of the Committee