

COUNCIL AGENDA: AUGUST 3, 2010

SUBJECT: APPROVAL OF MEASURE 'R' PROGRAM SUPPLEMENT TO COOPERATIVE AGREEMENT

SOURCE: Administration – Transit Division

COMMENT: The Tulare County Association of Governments, acting as the Local Transportation Authority ("Authority"), is requesting that the City of Porterville approve and submit a Program Supplement to Cooperative Agreement for the City of Porterville Transit program. This Program Supplement will allow the City of Porterville Transit program to continue receiving operating funds from Measure R to be utilized towards expansion routes. The City is entitled to \$100,000 per year in Transit operating assistance through Measure R.

As stated above, Measure R operating funds are designated for transit expansion. The route approved under these guidelines is Route 8 which was implemented in August of 2008. Additionally, the City recently modified Routes 6 and 7 to expand service to areas not previously served.

Staff has prepared the attached Program Supplement and Attachment "A" to allow the City of Porterville to continue receiving Measure R Transit operating assistance.

RECOMMENDATION: That the City Council:

1. Approve the attached Resolution in support of the Program Supplement to Cooperative Agreement;
2. Authorize the Mayor and City Clerk to execute the Program Supplement; and
3. Authorize staff to forward the executed Program Supplement to TCAG for approval.

ATTACHMENTS:

1. Program Supplement to Cooperative Agreement, with Exhibit "A" attached;
2. Resolution of Approval.

Dir. 

Appropriated/Funded  CM 

Item No. 20

## MEASURE R PROGRAM SUPPLEMENT TO COOPERATIVE AGREEMENT

This Program Supplement is made and entered into on \_\_\_\_\_, by and between the CITY OF PORTERVILLE, (Sponsor) and the TULARE COUNTY ASSOCIATION OF GOVERNMENTS, acting as the Local Transportation Authority (Authority).

This Program Supplement hereby incorporates the "Measure R Cooperative Agreement" for Measure R Expenditures which was entered into between the Sponsor and the Authority on May 29, 2007, and is subject to all terms and conditions thereof. This Program Supplement is executed under authority of Resolution No. \_\_\_\_\_, approved by the Sponsor on August 3, 2010. (See copy attached)

Project Scope, Costs, and Schedule are incorporated herein as Attachment "A" and agreed upon by Sponsor and Authority.

### Covenants of Sponsor

1.1 SPONSOR agrees that it will only proceed with work authorized for specific phase(s) with a written "Authorization to Proceed" or Authority action and will not proceed with future phase(s) of this project(s) prior to receiving a written "Authorization to Proceed" or Authority action.

1.2 The SPONSOR will advertise, award, and administer the project(s) in accordance with SPONSOR standards.

1.3 Award information shall be submitted by the SPONSOR to the AUTHORITY within 60 days after the project contract award.

1.4 Failure to submit award information in accordance with Section 1.3 will cause a delay (without interest or penalties) in AUTHORITY processing invoices for the construction phase.

1.5 If no costs have been invoiced for a six-month period, SPONSOR agrees to submit for each phase a written explanation of the absence of project(s) activity along with target billing date and billing amount.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first written above.

COUNTY OF TULARE TRANSPORTATION  
AUTHORITY

By \_\_\_\_\_  
Authority Director

CITY OF PORTERVILLE

By: \_\_\_\_\_  
Ronald L. Irish  
Mayor

ATTEST:

By: \_\_\_\_\_  
John Lollis  
City Clerk

**ATTACHMENT "A"**  
**PROJECT SCOPE, COSTS AND SCHEDULE**

**PORTERVILLE TRANSIT – FY 2010/11**

**Operations**

In line with the FY 2008/09 service expansions outlined in the 2006 City of Porterville Short Range Transit Plan, Measure R funds provided to the City of Porterville will be used to offset the cost of the additional fixed route within the City. This new route has been deployed within the northeastern section of the City, an area of growing development that previously had no access to fixed route service. The route began in August of 2008.

Based on a review of current and past fixed route operations data, we have calculated the base annual net operating cost of a new route to be approximately \$168,471. Measure R funds are being requested to account for a portion of the cost of this route expansion, with additional costs being covered by TDA funds.

Measure R Operating Costs Allocated:        \$100,000 per year  
**Monthly allocation:**                                \$ **8,333 per month**

**Total Measure R Funds Requested:**  
**Operating Costs**                                        \$ **8,333 per month**

We are further attaching Operating Costs data for Fiscal Year 2009/10 as back-up for this Fiscal Year 2010/11 Request.

**FIXED ROUTE  
OPERATING COSTS FOR ROUTE 8  
FISCAL YEAR 2009/10 BACK-UP FOR  
FISCAL YEAR 2010/11 REQUEST**

Total Fixed Route Operating Costs for FY 2009/10	\$1,179,294
Operating Cost per Route (7 routes – Rt. 7 and 8 share one bus and will share operating costs)	\$ 168,471
<b>(Routes 1 through 6 run on 40-min. headways – Routes 7 and 8 run on 80-min. headways)</b>	
Operating Cost per Route divided by one-half ( <u>Rt. 8 share of costs</u> )	<u>\$ 84,236</u>
<b>Rt. 8 – share of Operating Costs for FY 09/10</b>	<b>\$ 84,236</b>

The City of Porterville has been receiving Measure R funds for operating costs for expansion services for Fiscal Year 2009/10. The above is a general over-all breakdown on total operating costs. However, we have been submitting quarterly reports indicating operating costs for Route 8, as well as new expansion areas just implemented this last quarter for Routes 6 and 7. With all three routes seeing expansion, the City is spending more than the Measure R funds received to off-set the expansion costs. We will continue to generate the quarterly reports to show actual costs as they are accruing.

The City of Porterville is requesting the sum of \$ \$8,333 per month in operational funding from Measure R for transit operations during Fiscal Year 2010/11. This funding will go toward the Route 8 expenses for FY 2010/11, as well as assistance with route expansions recently implemented on Routes 6 and 7.

RESOLUTION NO. \_\_\_\_-2010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE  
AFFIRMING AND APPROVING THE SUPPORT OF THE CITY COUNCIL  
FOR THE MEASURE R PROGRAM SUPPLEMENT TO COOPERATIVE  
AGREEMENT FOR THE CITY OF PORTERVILLE TRANSIT PROGRAM

WHEREAS, the City of Porterville Transit program is eligible to receive operational costs for Route 8 which began in August, 2008, which route by definition meets the Measure R guidelines of transit expansion; and

WHEREAS, the City of Porterville made additional modifications to Routes 6 and 7 in Fiscal Year 2009/10 to expand service to areas not previously served; and

WHEREAS, the Tulare County Association of Governments (TCAG) is requesting that the City of Porterville approve and submit a Program Supplement to Cooperative Agreement that will allow the City to receive Measure R Transit Funds for Operating Expenses for Fiscal Year 2010/11;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Porterville does hereby affirm and approve support of the Measure R Program Supplement to Cooperative Agreement for the City of Porterville Transit program, and authorizes the Mayor and City Clerk to execute the Program Supplement, and any other related documents as may be required.

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Ronald L. Irish, Mayor

ATTEST:

John D. Lollis, City Clerk

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By: Patrice Hildreth, Chief Deputy City Clerk