COUNCIL AGENDA: JUNE 4, 2013

SUBJECT: RESCISSION/APPROVAL – MISC. PORTERVILLE CHAMBER OF COMMERCE ITEMS

SOURCE: CITY ATTORNEY’S OFFICE

COMMENT: The City has recently been informed that the FPPC issued a letter finding that Mayor Irish’s participation in a City Council vote taken on June 21, 2011 concerning an allocation of funding to the Porterville Chamber of Commerce violated the Political Reform Act and issued a warning to the official. The City Council has directed that any Council action on items involving the Chamber, notwithstanding the vote tally, be considered for rescission/re-approval by the City Council. Therefore, the following matters are set forth for such consideration:

- Item 14, June 1, 2010 Agenda – Annual Review of City of Porterville/Chamber of Commerce Agreement
- Item 12, November 16, 2010 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce and Rotary Club of Porterville Annual Children’s Christmas Parade – December 2, 2010
- Item 17, March 15, 2011 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce Iris Festival, April 16, 2011
- Item 7, June 7, 2011 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce Sesquicentennial Committee and Fraternal Order of Eagles, #1352 – Porterville’s Pioneer Days Celebration
- Item 23, July 5, 2011 Agenda – Council Member Requested Agenda Item – Request for the City Council to Authorize an Independent Financial Audit of the Porterville Chamber of Commerce
- Item 8, October 18, 2011 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce and Rotary Club of Porterville – Annual Children’s Christmas Parade – December 1, 2011
- Item 10, March 20, 2012 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce – Iris Festival, April 28, 2012

The City Attorney has advised that since either the result of the vote would not have changed due to Mayor Irish’s participation, and/or the decisions are now moot (approvals of prior civic events having Chamber of Commerce participation), further action on these items is not required but at the Council’s discretion.

Item No. 14
RECOMMENDATION: That the City Council rescind the listed actions and re-approve said actions.

ATTACHMENTS: 1. Summary of Items Involving the Chamber of Commerce (April 20, 2010 through July 5, 2012)
                2. Staff Reports for Items for Reconsideration
SUMMARY OF ITEMS INVOLVING THE CHAMBER OF COMMERCE
(APRIL 20, 2010 THROUGH JULY 5, 2012)

June 1, 2010 Agenda

14. ANNUAL REVIEW OF CITY OF PORTERVILLE/CHAMBER OF COMMERCE AGREEMENT

Recommendation: That the City Council accept the Chamber of Commerce Activity Report and Financial Statements, and authorize payment consistent with the City Budget.

COUNCIL ACTION: MOVED by Council Member Hamilton, SECONDED by Council Member Irish that the City Council approve Item Nos. 1, 2 and 5 - 15.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 08-060110
Disposition: Approved

November 16, 2010 Agenda

12. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF PORTERVILLE ANNUAL CHILDREN'S CHRISTMAS PARADE – DECEMBER 2, 2010

Recommendation: That the City Council:
1. Approve the Community Civic Event Application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the restrictions and requirements contained in the Application, Agreement, and Exhibit A of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 2, 2010; and
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

COUNCIL ACTION: MOVED by Council Member Shelton, SECONDED by Vice Mayor Hamilton that the Council approve Item Nos. 3 through 7, 11, 12, 12a and 12b.

AYES: McCracken, Hamilton, Shelton, Irish
NOES: None
ABSTAIN: None
ABSENT: Ward

Documentation: M.O. 05-111610
Disposition: Approved.
March 15, 2011 Agenda

17. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE IRIS FESTIVAL, APRIL 16, 2011

Recommendation: That the City Council approve the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in application, agreement and exhibit “A” of the Community Civic Event forms.

COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Vice Mayor Hamilton that the City Council approve Item Nos. 1, 2, 5 through 10, 13, and 15 through 17.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 12-031511
Disposition: Approved.

June 7, 2011 Agenda

7. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE SESQUICENTENNIAL COMMITTEE AND FRATERNAL ORDER OF EAGLES, #1352 – PORTERVILLE’S PIONEER DAYS CELEBRATION

Recommendation: That the City Council approve the Community Civic Event Application and Agreement from the Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351, subject to the restrictions and requirements set forth in the Application, Agreement, and Exhibit ‘A’ of the Community Civic Event Application.

COUNCIL ACTION: MOVED by Vice Mayor Hamilton, SECONDED by Council Member McCracken that the Council approve Item Nos. 1, 5, 7, 7a, and 8.

AYES: Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: Ward

Documentation: M.O. 09-060711
Disposition: Approved.
July 5, 2011 Agenda

23. COUNCIL MEMBER REQUESTED ITEM – REQUEST FOR THE CITY COUNCIL TO AUTHORIZE AN INDEPENDENT FINANCIAL AUDIT OF THE PORTERVILLE CHAMBER OF COMMERCE

Recommendation: Council Member Shelton makes the motion that the City Council authorize an independent financial audit of the Porterville Chamber of Commerce.

City Manager Lollis introduced the item and presented the staff report. Council Member Shelton spoke in favor of an audit of the $35,000 paid to the Chamber, and inquired about additional support given to the Chamber by the City. Staff addressed the questions and elaborated on the support provided by the City for various community organizations.

Council Member Hamilton spoke about the success of Freedom Fest and the City’s support of the event above the $15,000. He stated that he was satisfied with the information presented by the Chamber in their annual report, and added that Council Member Shelton could review the Chamber’s tax documents on his own.

Council Member Shelton made a MOTION to audit the Porterville Chamber of Commerce. The motion died for lack of a second.

Disposition: Denied.

October 18, 2011 Agenda

8. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF PORTERVILLE – ANNUAL CHILDREN’S CHRISTMAS PARADE – DECEMBER 1, 2011

Recommendation: That the City Council:

1. Approve the Community Civic Event Application and Agreement from the Porterville Chamber of Commerce and Rotary Club of Porterville, subject to the Restrictions and Requirements contained in the Application, Agreement and Exhibit A and Exhibit B of the Community Civic Event Application;

2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 1, 2011; and

3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.
COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Mayor Irish that the City Council approve Items 1, 4, and 6 through 10.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 05-101811
Disposition: Approved.

March 20, 2012 Agenda

10. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE – IRIS FESTIVAL, APRIL 28, 2012

Recommendation: That the City Council approve the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in Application, Agreement, Exhibit ‘B’ of the Community Civic Event forms.

COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Council Member Ward that the City Council approve Item Nos. 1, 2a, 2b, 3 through 5, and 7 through 11.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 09-032012
Disposition: Approved.
SUBJECT: ANNUAL REVIEW OF CITY OF PORTERVILLE/CHAMBER OF COMMERCE AGREEMENT

SOURCE: ADMINISTRATION

COMMENT: On August 21, 1990, the City of Porterville entered into an Agreement with the Porterville Chamber of Commerce for the purpose of having the Chamber provide contributing support in conducting and maintaining certain Chamber programs and activities which best achieve the community promotion objectives of the City. Under the terms of the Agreement, the Chamber is compensated by the City for actively promoting civic, social, and cultural events and activities; disseminating information relative to promoting the advantages of Porterville; and, for asserting positive community values.

Section V of the Agreement requires the Agreement to be reviewed annually to determine whether it should be amended to increase or decrease the scope of services contracted for and the base amount allotted and payable to the Chamber under the terms thereof. This provision was intended to prevent an automatic and obligatory annual commitment of municipal funds in times of limited revenues, and to validate charges for services actually provided or expected. Information required to be provided the City by the Chamber prior to the Council’s annual review of the Agreement includes (1) Annual Chamber Activity Report; and (2) Current Financial Statements. The required Activity Report and Financial Statements were received from the Chamber on May 27, 2010, and are attached hereto for the Council’s annual review.

In accordance with the Agreement, the Chamber has officially requested the annual performance allotment of $35,000 for FY 2009/2010. Unless the Agreement is amended following an annual review, payments of $35,000 can be made annually to the Chamber by the City on or before September 1st of each year (in this instance, 09/01/10), but in no event earlier than City Council receipt, and acceptance, of the requisite Chamber Reports.

Item No. 14

ATTACHMENT 2
Subsequent to Council review and acceptance of the Chamber's Activity Report and current Financial Statements, no action is required to maintain the level of services rendered, or the base compensation to be received, as set forth in the Agreement. However, should the Council decide to modify services or compensation for FY 2010/2011, such a modification requires an affirmative Council action, and a written amendment to the Agreement which must be executed by a representative of both the City and the Chamber. Included in the Community Promotions Budget for FY 2009/2010 was $35,000 for the City/Chamber Agreement.

RECOMMENDATION: That the City Council accept the Chamber of Commerce Activity Report and Financial Statements, and authorize payment consistent with the City Budget.

ATTACHMENTS:
1. City/Chamber Agreement
2. Chamber Annual Activity Report
3. Chamber Annual Financial Statements
AGREEMENT BETWEEN

THE CITY OF PORTERVILLE AND

THE PORTERVILLE CHAMBER OF COMMERCE

This agreement is made and entered into on the 4th day of September, 2006, by and between the CITY OF PORTERVILLE, hereinafter referred to as "City," and the PORTERVILLE CHAMBER OF COMMERCE, hereinafter referred to as "Chamber," both of whom understand and agree as follows:

WHEREAS, the City is desirous of maintaining and asserting positive community values, of disseminating information relative to promoting the advantages of Porterville, and of supporting public interest activities; and

WHEREAS, Section 37110 of the Government Code of the State of California authorizes the expenditure of not more than five percent (5%) of monies accruing to the General Fund in any one fiscal year for music and promotional activities, including promotion of sister city and town affiliation programs; and

WHEREAS, the Chamber is actively engaged in promoting civic, social, and cultural events and activities, and is therefore believed to be organized, equipped, and capable of conducting promotional activities on behalf of the City; and

WHEREAS, it is not the intent of the City to fully underwrite, subsidize, or sponsor any particular program or activity, but to provide contributing support towards the maintenance and continuance of certain existing programs and activities of the Chamber, which best achieve the promotional objectives of the City.
NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. Chamber Responsibilities. The Chamber shall:

A. Continue to carry on programs and promotional activities that include:

1. Mail solicitations, information pool, referral services, and the visitor information bureau.

2. Holiday advertising campaigns, and the design and construction of the Porterville booth for the Tulare County Fair.

3. Printing and distribution of informational pamphlets and brochures.

B. Assume all duties and responsibilities relating to the following:

1. Locating, scheduling, coordinating, and programming for Centennial Park’s Friday night activities for September, October, April, May, and June except for the two Fridays coinciding with the Porterville Fair and local high school graduations. Events will include music venues at the Centennial Gazebo, and special themes (i.e. Farmer’s Market, Art in the Park, Arts & Crafts Booths, and Community Focus). The City will provide logistical support.

2. Providing any other assistance as may be mutually agreed upon from time to time during the period of this Agreement.

C. By May 15 of each year, furnish an annual activity report to the City covering the prior year’s promotional programs and activities for the reporting period from May 1 through April 30, with specific emphasis on sufficient relevant information to satisfy the terms and intent of this Agreement as heretofore enumerated. The Chamber shall also furnish the City with copies of its annual financial reports within thirty (30) days after they are prepared.

II. Payment By City. As consideration for the above-mentioned responsibilities, the City shall, during the term of this agreement, pay the Chamber the sum of Thirty-Five Thousand Dollars ($35,000.00) per year. Such annual payments shall be made on or
before September 1 of each year, commencing in 2006. However, such annual payments shall not be made until the City receives and reviews the annual activity report referred to in paragraph I(C) for the proceeding reporting period (May 1 through April 30).

III. Term. This agreement shall be in effect commencing date of execution of this Agreement and shall continue in effect until June 31, 2007, and thereafter on a year-to-year basis, beginning on July 1 of each year, until terminated according to paragraph IV of this Agreement.

IV. Unilateral Termination. This Agreement may be terminated by either party, and for any reason, providing thirty (30) days written notice to the other. This Agreement shall terminate forthwith thirty (30) days following the date such notice is received by the non-terminating party.

V. Annual Review. This Agreement shall be reviewed annually to determine whether it should be amended to increase or decrease the amount of consideration required of either party, including the amount payable to the Chamber. Subject to City budgetary limitations, any increases or decreases shall be based on services provided and expected to be provided during the then current and next fiscal years by the Chamber, and the expected tax revenues to the City from business activities during the then current and next fiscal years.

VI. Amendment. This Agreement may be amended or modified only by a writing signed by both parties. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provisions.

VII. Assignment. This Agreement shall not be assigned by the Chamber without the written consent of the City, and such consent may be withheld for any reason.

VIII. Notices. All notices required by the Agreement shall be in writing and delivered in person or sent by registered mail, postage prepaid.
IX. Relationship of Parties. It is understood that the contractual relationship of the Chamber to the City is that of an independent contractor.

CITY:

[Signature]
Cameron Hamilton, Mayor

ATTEST
John Longley

By:
John Longley, City Clerk

CHAMBER:

[Signature]
Donnette Silva Carter
President/CEO

[Signature]
Greg Woodard, Chair
Chamber Board of Directors

APPROVED AS TO FORM:

[Signature]
Julia Lew, City Attorney
May 13, 2010

The Honorable Pete McCracken
Mayor, City of Porterville
291 N. Main Street
Porterville, CA 93257

Dear Mayor McCracken and Members of the Council:

The Porterville Chamber of Commerce enjoyed a successful 2009 Fiscal Year (November 1, 2008 - October 31, 2009) during which we celebrated our organization's 102nd year of operation. The fiscal year included the introduction of new projects and enhancement of existing programs, while effectively serving Porterville businesses and the community. Significant was the concentration on business assistance programs during this time of economic challenge. Additionally, the Chamber's coordination of the Community Branding Initiative, a project of community collaboration, brought forth the announcement of the much anticipated Porterville tagline and logo. "Porterville... Where Roads to Success Begin" is a brand currently being promoted by the Chamber, City and others. The Chamber also continued with the presentation of events utilizing Centennial Park for resident and visitor enjoyment. Programs realized an increased usage of Centennial Park, greater showcasing of local talent, and an improved promotion of our community's good works programs.

During its past fiscal year, the Chamber engaged in numerous efforts for community and business promotion contributing to the achievement of the promotional objectives of the City. Promoting civic, social, and cultural events and activities is keeping within our mission and core competencies, and is vital to the continued development of the quality of living our residents and business owners insist upon.

The Chamber was proud to coordinate yet another successful Iris Festival event to celebrate our city's flower and provide an opportunity for tourism traffic and local family involvement. The 11th anniversary event welcomed an estimated over 25,000 attendees and record 196 booths. Local lodging facilities reported they were at capacity, and numerous downtown and other businesses indicated an increase in activity. We were pleased to continue to offer this venue which brings visitors and their dollars to our community, while providing a unique collaborative effort for community engagement and promotion.
Honorable Pete McCracken  
May 13, 2010 - Page 2

Spearheading the NxLevel Entrepreneurship training series was a successful effort graduating its first class in August. Collaborating with the City to launch the Shop Porterville First campaign was an effort positively received by members, other local businesses, and residents. First Friday Coffees, Networking Mixers, and the Business Showcase & Taste of Porterville maintained their popularity as venues to network to grow business. Jointly presented employer workshops with the City and other partners kept our businesses aware of critical issues, and assisted with business retention and expansion. Additionally, the Chamber served as an advocate for business, communicating a pro-business message to state and federal elected officials in an effort to combat job killer bills and create an environment for business growth and prosperity.

Enclosed for your review, and in accordance with our City agreement for services, please find our 2009 Fiscal Year activity report and year-end financial summary. City Agreement services are included as well as highlights of other activities in order to provide a more comprehensive view of the breadth of the Chamber's program of work and impact. As the Chamber has met, and exceeded, its agreed upon services, this letter serves as our official request for disbursement of the City's budgeted 2009/2010 agreement for services funds to the Porterville Chamber of Commerce of $35,000.

The Chamber continues to enjoy the opportunity to provide contracted (and non-contracted) services in partnership with the City Council and City staff as we all work collaboratively for the betterment of our local economy and quality of life. Upon review of the performance level, we are certain you will agree it is evident the Chamber has not only sustained, but expanded its ability to leverage resources to the benefit of the businesses and community served. At the pleasure of Council, the Chamber's intent is to continue with the agreement services in the next fiscal year.

Sincerely,

Kay McGuire, Board Chair

Donnette Silva Carter, President/CEO

Porterville  
Central California
Annual Report
to the Porterville City Council
City of Porterville

2009 Fiscal Year

Porterville Chamber
of Commerce
In compliance with the agreement between the City of Porterville and the Porterville Chamber of Commerce, the Chamber has met and exceeded its obligation to provide tourism promotion, relocation and visitor assistance, community promotion, coordination of the Centennial Park Friday night activities, and support of town affiliation programs. These agreement services, and a highlight of other accomplishments for the Chamber’s Fiscal Year 2009, are outlined below:

Served as the community’s active visitor information center by providing community information on attractions, recreational activities, entertainment, special events, lodging, restaurants, and shopping opportunities to an average of over 450 phone, internet and walk-in contacts per month.

Coordinated the expanded Centennial Park Music on Main Street Fall and Spring Concert Series programs which provide a venue to showcase local talent, and the occasion for residents and visitors to gather in the downtown area. Community Showcase night was provided to non-profits along with the opportunity for other entities to have booths during concerts.

The Chamber presented the 11th Annual Iris Festival to offer a spring event for family entertainment, tourism, and the celebration of our city’s official flower, the purple iris. This event was widely advertised locally, regionally and statewide and included in national publications. The 2009 Iris Festival welcomed the collaboration of other groups to offer coordinating activities ie Porterville Celebrates Reading, the Porterville Gleaning Seniors’ Pancake Breakfast, and the Porterville Art Association Spring Art Walk.

Maintained significant roles in the planning and presentation of the Eagle Mountain Airshow & Fly-in. The Chamber coordinated the vendor recruitment and management; arranged for the Kid’s Zone activities; and, leveraged resources to enhance the value of promotional efforts resulting in a comprehensive and cost effective marketing plan.

Provided information and referral (and other requested) support for established and new community projects/events such as; the Porterville Fair, Rollin Relics Car Show, Art Show, ACS Relay Car Show, Fabulous Music Jam, Porterville Celebrates Reading, Jackass Mail Run, Veteran’s Day Parade, Sierra Winter Classic, Kid’s Day in the Park, Tule River Tribal Council Pow Wow, City of Hope Spectacular, Cinco de Mayo Celebration, Flag Day Ceremony, Lion’s Brewfest, Orange Blossom Classic, local health fairs, and more.

Participated with City staff in business retention and attraction efforts at the International Council of Shopping Centers Conference, in addition to maintaining our support of City economic development efforts with the Chamber’s Economic Development Committee. The Chamber fulfills the requests from interested parties for information about community demographics, real estate availability, the retail industry, workforce development resources, community attractions, workforce availability, housing, etc. Further supported economic development efforts through the Chamber’s staff and director’s representation on the Tulare County Economic Development Corporation.
Collaborated with the City for the launch of the Shop Porterville First Campaign, taking on various responsibilities including recruiting business participation.

Brought the NxLevel Entrepreneurship, Business Sustainability 13-week educational series to Porterville to assist existing entrepreneurs in developing refreshed strategies for business growth and sustainability.

Promoted Porterville through the distribution of brochures and the Chamber produced Business & Community Resource Directory. Distribution included local businesses, visitors, relocating individuals, business prospects, and others. Products include information on City and Chamber services, the schools, recreation opportunities, business resources, events, existing businesses and good works organizations.

Represented Porterville in the Sequoia Adventures Expo to promote Porterville amenities and local ‘stay-cations’.

Promoted visitor attractions, of Porterville and the surrounding area, to gain the economic impact tourism traffic provides to our community. Maintained our presence in various publications and participated in a county-wide marketing effort in the California Travel & Tourism Guide produced by Sunset Magazine.

Maintained our partnership, and leadership role, in the Sequoia Valley Visitors Council (SVVC), and effectively participated in the successful effort to locate a California Welcome Center in Tulare County. The Center includes Porterville promotional materials as well as locally manufactured product offerings. The SVVC is a committee of the Tulare County EDC and charged with the responsibility of promoting tourism in the Sequoia Valley.

Spearheaded the development of the Tulare-Kings County Branch of SCORE in order to advance the business counseling services for our local businesses. Continued providing partnership support for other business counseling and workforce services to start-up and existing businesses. Partners included the City of Porterville, Tulare County Workforce Investment Board, and Small Business Development Center.

Assisted employers with employee recruitment efforts in various ways including providing specially designed relocation packets. The Chamber also fulfilled requests from individuals researching or planning relocation to Porterville.

Hosted a Porterville Fair booth with the purpose of highlighting the offerings of our businesses and community.

Promoted community attractions through various media outlets – ie television, radio, internet, internet radio, and print.
Continued the Highway 65 and Highway 190 advocacy efforts with state and federal legislators and entities in an effort to expand and upgrade these roadways which serve as major connectors for commerce in Porterville.

Over 1500 community visitor packets were distributed at special events, professional conferences, leisure gatherings, and club activities. The materials in these packets provide information about our community and promote our local businesses.

Facilitated the networking of business representatives through the hosting of twelve monthly mixers. These events provide for the strengthening of existing business relationships and the development of new contacts to grow business.

Participated in meetings of the California Partnership for the San Joaquin Valley.

Participated in the International Ag Expo Visitor Center to provide information and referral to visitors from around the world. Materials on Porterville hotels, restaurants, and other businesses were distributed.

Introduced and managed the registration for and promotion of the Supervisor Training Series six-month training program which was co-sponsored by the Porterville Employer Advisory Council, City of Porterville, Employment Connection, and Porterville College. In addition, other valuable and low cost employer seminars were presented to keep local businesses up-to-date on important issues which impact their operation. The Chamber provided marketing and administrative support on these offerings as well.

Worked with the Tulare Kings Hispanic Chamber and the Tulare, Lindsay, Dinuba, Visalia and Exeter Chambers of Commerce to leverage resources to increase business connectivity within Tulare County.

Maintained our partnership and participation in the Tulare County Workforce Investment Board Employment Connection for the promotion of workforce resources for our residents and for the providing of services to businesses.

Continued the presentation of First Friday Coffee monthly events providing the opportunity for local business/organization highlighting, legislative updates, and the presentation of community activities and other items of interest to the business public.

Introduced a new and enhanced website to more effectively maintain our website presence through which we receive daily requests for information about the community from individuals and businesses. Requests are received from throughout the United States and many foreign countries as well.

Supported the efforts of many community organizations by serving as an information center for local social, cultural, business and miscellaneous events.
Celebrated new and expanded businesses by hosting local ground breaking ceremonies and ribbon cutting events in the community.

Coordinated the “Business Partner for a Day” project whereby local educators and administrators were placed into business sites. This project strengthens the relationship between business and education in our community; creates a greater awareness of the educational process in Porterville; and, increases the knowledge of our educators as to the training and education necessary to secure employment in our local workforce. The insights gained by both educators and business leaders can be invaluable as schools work to meet the challenges of preparing the future workforce.

Maintained an active Government Affairs presence with the goal of advocating on behalf of business in our community. Representatives participated in the California Business Legislative Summit and also provided testimony before hearings in order to advocate for positive business legislation for our local businesses. The Chamber continued its membership with the U.S. Chamber of Commerce and the CalChamber to advocate for business.

Initiated the continued development of civic leaders through the re-structuring of the Leadership Porterville program, which is designed to education and train emerging community leaders.

Co-sponsored, with the Tulare County Office of Education and Porterville Unified School District, Porterville’s sixth COOL Night South Middle School College & Career Expo. This exciting program provides a local venue for middle school students and their parents to learn about career/vocation options, colleges and financial support, and local high schools and their campus activities. The goal is to provide students with education about and motivation to attend high school as the first step toward workforce preparedness, while also introducing them to careers and college.

Participated as the employment/business sector stakeholder representative on committees of Porterville Unified School District for the development of the Pathways Education Initiative and formation of various academy programs.

Presented the Business Showcase & Taste of Porterville Expo to promote business to business marketing in Porterville.

Coordinated the annual Children’s Christmas Parade in cooperation with the Rotary Club of Porterville, and the City of Porterville.

Continued financial sponsorship and promotion of the Anti-Auto Theft Reward Program and the Anti-Graffiti Reward Program.

As a good steward of our community, the Chamber promoted and participated in the Fill the Trolley Food Drives, the Fill the School Bus school supply drive, and the local Toys for Tots Campaign.
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<td>Interest Income</td>
<td>101.58</td>
<td>1,500.00</td>
<td>-1,398.42</td>
<td>6.77%</td>
</tr>
<tr>
<td>Total Iris Festival</td>
<td>30,070.01</td>
<td>27,700.00</td>
<td>2,370.01</td>
<td>110.39%</td>
</tr>
<tr>
<td>Leadership Porterville</td>
<td>840.00</td>
<td>1,125.00</td>
<td>-285.00</td>
<td>74.67%</td>
</tr>
<tr>
<td>Total Membership Dues</td>
<td>104,958.00</td>
<td>115,000.00</td>
<td>-10,042.00</td>
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<tr>
<td>Total Membership Event</td>
<td>40,888.21</td>
<td>40,600.00</td>
<td>-31.79</td>
<td>99.92%</td>
</tr>
<tr>
<td>Total Music on Main*</td>
<td>5.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Misc. Income</td>
<td>2,146.75</td>
<td>1,000.00</td>
<td>1,146.75</td>
<td>214.68%</td>
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<td>Total Product Sales</td>
<td>2,421.73</td>
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<td>-828.27</td>
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<tr>
<td>Total Reimbursed Expense</td>
<td>739.28</td>
<td>1,000.00</td>
<td>-260.72</td>
<td>73.93%</td>
</tr>
<tr>
<td>Total Rental Income</td>
<td>28,642.83</td>
<td>27,650.00</td>
<td>-1,007.17</td>
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<tr>
<td>Retreat Inc</td>
<td>890.00</td>
<td>750.00</td>
<td>-150.00</td>
<td>92.0%</td>
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<tr>
<td>Total Sierra Business Conference</td>
<td>0.00</td>
<td>17,000.00</td>
<td>-17,000.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Total Income</td>
<td>363,270.50</td>
<td>372,075.00</td>
<td>-8,804.50</td>
<td>97.63%</td>
</tr>
</tbody>
</table>
Chamber of Commerce of Porterville
Revenues & Expenses
November 2008 through October 2009

<table>
<thead>
<tr>
<th></th>
<th>Nov '08 - Oct '09</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Expense</td>
<td>360,842.59</td>
<td>361,125.00</td>
<td>9,282.50</td>
<td>102.8%</td>
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<tr>
<td>Net Income</td>
<td>2,327.81</td>
<td>20,950.00</td>
<td>-18,622.09</td>
<td>11.11%</td>
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<tr>
<td>Expense</td>
<td>Nov '08 - Oct '09</td>
<td>Budget</td>
<td>$ Over Budget</td>
<td>% of Budget</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
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<td>-------------</td>
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<tr>
<td>Total Advertising Exp</td>
<td>6,050.74</td>
<td>8,750.00</td>
<td>1,700.74</td>
<td>119.27%</td>
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<tr>
<td>Total Ambassador Expenses</td>
<td>559.20</td>
<td>1,000.00</td>
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<td>55.92%</td>
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<tr>
<td>Total Auction Expenses</td>
<td>10,259.12</td>
<td>12,250.00</td>
<td>-1,990.88</td>
<td>83.75%</td>
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<td>Total Awards Banquet Expenses</td>
<td>5,027.66</td>
<td>8,500.00</td>
<td>3,472.34</td>
<td>106.21%</td>
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<td>Total Bad Debts</td>
<td>21,089.90</td>
<td>1,000.00</td>
<td>20,089.90</td>
<td>2,109.99%</td>
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<tr>
<td>Total Bank &amp; Other Finance Charges</td>
<td>3,362.83</td>
<td>1,500.00</td>
<td>1,862.83</td>
<td>224.2%</td>
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<td>Branding Initiative</td>
<td>32.67</td>
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<td>Total Building Expenses</td>
<td>35,424.04</td>
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<tr>
<td>Business &amp; Education Expenses</td>
<td>190.41</td>
<td>750.00</td>
<td>-559.59</td>
<td>25.39%</td>
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<tr>
<td>Business Sustainability</td>
<td>143.33</td>
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<tr>
<td>Total Business Showcase</td>
<td>1,235.81</td>
<td>1,000.00</td>
<td>235.81</td>
<td>123.58%</td>
</tr>
<tr>
<td>Business Trade Mission</td>
<td>0.00</td>
<td>500.00</td>
<td>-500.00</td>
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<td>Total Christmas Parade Exp</td>
<td>-30.30</td>
<td>325.00</td>
<td>-455.30</td>
<td>-141.79%</td>
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<tr>
<td>Computer, Programming, Training</td>
<td>250.00</td>
<td>3,000.00</td>
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<tr>
<td>Total Continuing Ed &amp; Conferences</td>
<td>4,610.69</td>
<td>6,500.00</td>
<td>-1,889.31</td>
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<tr>
<td>Dues</td>
<td>3,023.94</td>
<td>3,300.00</td>
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<td>91.84%</td>
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<tr>
<td>Employee-Recognition</td>
<td>768.26</td>
<td>700.00</td>
<td>68.26</td>
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<td>Employee Benefits</td>
<td>3,206.68</td>
<td>300.00</td>
<td>2,906.68</td>
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<tr>
<td>Equipment-Maintenance/Rentals</td>
<td>4,123.86</td>
<td>5,000.00</td>
<td>-876.14</td>
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<tr>
<td>Total Fireworks Expense</td>
<td>19,611.89</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Total Fly-In &amp; Air Show</td>
<td>106.66</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Insurance - Directors</td>
<td>1,270.00</td>
<td>1,300.00</td>
<td>-30.00</td>
<td>97.69%</td>
</tr>
<tr>
<td>Insurance - Fire &amp; Liability</td>
<td>4,580.08</td>
<td>5,000.00</td>
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<td>Insurance - Worker's Comp</td>
<td>1,283.18</td>
<td>2,000.00</td>
<td>-716.82</td>
<td>61.65%</td>
</tr>
<tr>
<td>Total Iris Festival Expenses</td>
<td>8,484.29</td>
<td>8,250.00</td>
<td>234.29</td>
<td>102.84%</td>
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<tr>
<td>Leadership Porterville Exp</td>
<td>0.00</td>
<td>100.00</td>
<td>-100.00</td>
<td>0.0%</td>
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<td>Total Meetings</td>
<td>2,978.74</td>
<td>3,000.00</td>
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<td>Member Goodwill</td>
<td>227.66</td>
<td>500.00</td>
<td>-272.34</td>
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<td>Total Membership</td>
<td>20,022.25</td>
<td>21,400.00</td>
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<td>Mural Project</td>
<td>0.00</td>
<td>1,000.00</td>
<td>-1,000.00</td>
<td>0.0%</td>
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<tr>
<td>Total Music on Main</td>
<td>1,700.00</td>
<td>2,200.00</td>
<td>-500.00</td>
<td>77.27%</td>
</tr>
<tr>
<td>Misc. Expense</td>
<td>137.25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Outside Services</td>
<td>18,268.32</td>
<td>15,350.00</td>
<td>2,918.32</td>
<td>119.01%</td>
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<td>Payroll Taxes</td>
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<td>12,000.00</td>
<td>-2,669.44</td>
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<tr>
<td>Photography/Film/Developer</td>
<td>69.93</td>
<td>200.00</td>
<td>-130.07</td>
<td>34.97%</td>
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<td>Porterville Fair Booth</td>
<td>1,102.49</td>
<td>1,000.00</td>
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<td>110.23%</td>
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<td>Total Postage Expense</td>
<td>8,645.25</td>
<td>7,600.00</td>
<td>845.25</td>
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<td>Total Printing</td>
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<td>8,200.00</td>
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<td>Total Product Purchases</td>
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<td>2,250.00</td>
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<td>Rent/Temp Storage</td>
<td>1,028.00</td>
<td>750.00</td>
<td>278.00</td>
<td>137.07%</td>
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<td>Total Retreat</td>
<td>252.74</td>
<td>2,500.00</td>
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<td>Total Salaries &amp; Wages</td>
<td>115,458.27</td>
<td>121,900.00</td>
<td>-6,441.73</td>
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</tr>
<tr>
<td>Services &amp; Repairs</td>
<td>40.00</td>
<td>500.00</td>
<td>-460.00</td>
<td>9.2%</td>
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<tr>
<td>Total Sierra Business Conference Expe</td>
<td>0.00</td>
<td>6,650.00</td>
<td>-6,650.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Subscriptions</td>
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<td>750.00</td>
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<td>Total Supplies</td>
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<td>736.36</td>
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<td>Taxes - Property</td>
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<td>48.26</td>
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<td>Total Telephone</td>
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<td>Volunteer - Recognition</td>
<td>1,812.13</td>
<td>1,100.00</td>
<td>712.13</td>
<td>164.74%</td>
</tr>
<tr>
<td>Walk of Fame expenses</td>
<td>107.74</td>
<td>300.00</td>
<td>-192.26</td>
<td>35.91%</td>
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</tbody>
</table>
SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF
PORTERVILLE ANNUAL CHILDREN'S CHRISTMAS PARADE –
DECEMBER 2, 2010

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce and Rotary Club of Porterville are requesting approval to hold the annual Children's Christmas Parade along Main Street on Thursday, December 2, 2010 from 5:00 p.m. to 9:00 p.m. This application is being submitted under the Community Civic Event Ordinance No. 1326, as amended. The following closures are requested:

STREETS (5:00 p.m. - 9:00 p.m.):
Main Street from Danner Avenue to Olive Avenue;
Olive Avenue from Hockett Street to Second Street;
Morton Avenue from Hockett Street to Second Street;
Harrison Avenue from Hockett Street to Second Street;
Thurman Avenue from Hockett Street to Second Street;
Putnam Avenue from Hockett Street to Second Street;
Mill Avenue from Hockett Street to Second Street;
Cleveland Avenue from Hockett Street to Second Street
(no blocking street for fire access.)
Oak Avenue from Hockett Street to Second Street;
Garden Avenue from Main Street to Second Street;
Second Street from Olive Avenue to Oak Avenue;
School Avenue, Bellevue Avenue; North Avenue and; Doris Avenue from Main Street to Second Street and Sunnyside.

SIDEWALKS (5:00 p.m. - 9:00 p.m.):
Main Street from Danner Avenue to Olive Avenue; and
Olive Avenue from Main Street to Second Street.

PARKING SPACES (6:00 a.m. - 9:00 p.m.):
Main Street in front of Chamber of Commerce

PARKING SPACES (3:00 p.m. - 9:00 p.m.):
Main Street, north end, in front of City Hall

This application has been routed according to the ordinance regulations and has been reviewed by all departments involved. The requirements are listed on the attached copy of the Application, Agreement and Exhibit 'A'.

DD MS Appropriated/Funded MB CM J Item No. 12
The closure of Main Street at 5:00 p.m. will require the early closure of the Fixed Route Transit System at 4:30 p.m., instead of the usual 7:00 p.m., on December 2, 2010. Staff is requesting that Council authorize the change in schedule for the Fixed Route system only.

Early closure of the parking spaces in front of City Hall (requested from 3:00 p.m. to 5:00 p.m. for placement of the announcer’s stand) will adversely affect City Hall patrons. This conflict was resolved last year by placing the announcer’s stand at the north end of City Hall along Main Street.

RECOMMENDATION: That Council:

1. Approve the Community Civic Event application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the Restrictions and Requirements contained in the Application, Agreement, and Exhibit ‘A’ of the Community Civic Event Application;

2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 2, 2010;

3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

CITY OF PORTERVILLE
291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A
COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? Event Flyer? E-mail address? Website?
Application date: October 7, 2010 Event date: December 2, 2010

Name of Event: Children's Christmas Parade

Sponsoring organization: Porterville Chamber of Commerce
Address: 291 N. Main St. Porterville CA 93257
Phone # 784-7502

Authorized representative: Donette Carter
Address: 123 N. Main St. Porterville CA 93257
Phone # 784-7502

Event chairperson:
Phone #

Location of event (location map must be attached): Main St. from Danner
to Olive, both sides of streets for assembly and disbursement.

Type of event: Children's Christmas Parade

Non-profit status determination: on file

City services requested (fees associated with these services will be billed separately):

Barricades (quantity):
Yes
No

Police protection
Yes
No

Refuse pickup
Yes
No

Other:

Parks facility application required:
Yes
No

Assembly permit required:
Yes
No

STAFF COMMENTS (list special requirements or conditions for event):

Appr. Deny

Pub. Works Dir
Comm. Dev. Dir.
Field Svcs. Mgr.
Fire Chief
Parks Dir.
Police Chief
Admin. Svcs. Dir.
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?
A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted NO LESS THAN 30 days PRIOR to the date of the event in order to obtain City Council approval.
City Code requirements:
- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured. The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6444, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Porterville Chamber of Commerce

(Name of Organization)

(Signature)

10/21/21

(Date)
CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Children’s Christmas Parade

Sponsoring organization: Rotary Club of Porterville, Porterville Chamber of Commerce

Location: Main St. Event date: Dec 2, 2020 Event time: 5pm - 9pm

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION. Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted NO LESS THAN ONE week prior to the event. WILL BE SUBMITTED LATER BY THE CHAMBER

<table>
<thead>
<tr>
<th>Vendor name</th>
<th>Address/Telephone</th>
<th>Business License required?</th>
<th>Type of Activity</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

Municipal Code 15-1: ITINERANT VENDOR OR ITINERANT MERCHANT: All persons, both principal and agent, who engage in a temporary or transient business in the city, selling or offering to sell goods, wares or merchandise or any other thing of value, with the intention of conducting such business for a period of less than ninety (90) days, and who for the purpose of such business hires, leases or occupies any room, doorway, vacant lot, building or other place, for the exhibition for sale of goods, wares, merchandise or other thing of value. If any such place, occupied or used for such business, is rented or leased for a period of less than ninety (90) days, such fact shall be presumptive evidence that the business carried on therein is a transient business; and any person so engaged shall not be relieved from the provisions of this section or from payment of the license taxes herein provided for such business, by reason of any temporary association with local dealer, trader, merchant or auctioneer.
CITY OF PORTERVILLE
REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER
ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Children's Christmas Parade

Sponsoring organization: Rotary Club of Porterville, Porterville Chamber of Commerce,
City of Porterville

Event date: Dec. 3, 2010

Hours: 5-9pm streets & sidewalks
6am parking spaces in front of Chamber
3pm parking spaces in front of City Hall

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main St.</td>
<td>Danner Ave</td>
<td>Olive Ave</td>
<td>Parade, Entry, Assembly</td>
</tr>
<tr>
<td>Olive Ave</td>
<td>Hackett St</td>
<td>Second St.</td>
<td>Parade, Route</td>
</tr>
<tr>
<td>Morton Harrison</td>
<td>Hackett St</td>
<td>Second St.</td>
<td>Adjacent to Parade, Route</td>
</tr>
<tr>
<td>Thomas, Cleveland</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Park, Mill, Park</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garden Ave</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Adjacent to Parade, Route</td>
</tr>
<tr>
<td>School, Backyard</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Parade, Assembly</td>
</tr>
<tr>
<td>Main St.</td>
<td>Danner Ave</td>
<td>Olive Ave</td>
<td>View, Parade and</td>
</tr>
<tr>
<td>Olive Ave</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Assembly Area</td>
</tr>
</tbody>
</table>

| Sidewalks          | From       | To            | Activity                  |

<table>
<thead>
<tr>
<th>Parking lots and spaces</th>
<th>Location</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main St (5 spaces)</td>
<td>Chamber of Commerce, 9311 Main</td>
<td>Judges' Stand</td>
</tr>
<tr>
<td>Main St (5 spaces)</td>
<td>City Hall, 291 rv. Main</td>
<td>Announcer's Stand</td>
</tr>
</tbody>
</table>
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE AND
ROTARY CLUB OF PORTERVILLE

ANNUAL CHILDREN’S CHRISTMAS PARADE

DECEMBER 2, 2010

Business License Supervisor:  S. Hartman

Vendor list required prior to event.

Public Works Director:  B. Rodriguez

City Planner:  Bill Nebeker

City will provide street closures and cleanup.

Field Services Manager:  B. Styles

Fire Chief:  M.G. Garcia

Parks and Leisure Services Director:  M. Stowe

Keep spectators of planters and consider portable toilets in parade route.

Police Sergeant:  R. Standridge

See list of Conditions/Requirements for Children’s Christmas Parade in Exhibit ‘B’.

Administrative Services Manager:  P. Hildreth

See Exhibit ‘A’, page 2. Redevelopment Agency should be named additional insured.
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsors: Porterville Chamber of Commerce, Rotary Club of Porterville
Event: Annual Children's Christmas Parade
Event Chairman: Donnette Carter
Location: Main Street
Date of Event: December 2, 2010
Time of Event: 5:00 p.m. to 9:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and Rotary Club of Porterville provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

a. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than $1,000.

a. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

EXHIBIT 'A,' Page 2
CITY OF PORTERVILLE
Community Civic Event Application

ANNUAL CHILDREN'S CHRISTMAS PARADE- Dec. 2, 2010

Conditions/Requirements for Children's Christmas Parade

➢ City Council approval is required for any/all street closures.

➢ Ensure highly visible and adequate barricades/barriers are used to warn motorists of non-access to closed street and prevent vehicle access to those designated areas.

➢ Children’s Christmas Parade Committee should meet with street vendors to coordinate rules regarding their activities, such as:
   • Staying off the parade route (street area) and avoid crossing in front of floats or groups.
   • Shall not sell silly string, snap caps or party poppers.
   • Ensure each vendor has properly obtained a City business license.

➢ Food vendors should be situated where they minimally block the sidewalk.

➢ Food vendors should provide inspection certificates from the Tulare County Health Department to members of the Children’s Christmas Parade Committee, to ensure safe food products.

➢ Throwing candy from vehicles, floats, or any parade entry is prohibited. This results in children scampering to catch or find candy in a crowded environment, and causes others to run out into the street. This practice creates significant and unnecessary risk for parade goers. All registered parade entrants should be informed of this prohibition and efforts taken to cease this practice.

Rich Standridge, Sergeant
Police Department
CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)

This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant: Rotary Club of Porterville
   Porterville Chamber of Commerce 93 N. Main St. 784-7502

2 Address where amplification equipment is to be used: Main St.

3 Names and addresses of all persons who will use or operate the amplification equipment: Unknown.

4 Type of event for which amplification equipment will be used: Children's Christmas Parade

5 Dates and hours of operation of amplification equipment: 9am-9pm Dec 2, 2010

6 A general description of the sound amplifying equipment to be used: Amplifiers on flatbed and decorated cars

Section 18-9
It shall be unlawful for any person within the city to use or operate or cause to be used or operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort. The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14
It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall be the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars ($400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Signature of Applicant

Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URG WE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCAOTION OF THE PERMIT.

City of Porterville, Chief of Police/Designee

Date
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Walter Mortensen Insurance
CA License #0D4424
89 East Mill Ave.
Porterville, CA 93257

INSURED
Porterville Chamber of Commerce
93 N. Main St.
Porterville, CA 93257-3711

CONTACT NAME: Jacqueline Mendoza
PHONE (951) 868-5730
PHONE (559) 781-5200
FAX (559) 781-3229
EMAIL: jmdntes.affording@coverage
CUSTOMER NAIC 0110327

INSURER A: Travelers Property Casualty
INSURER B: 
INSURER C: 
INSURER D: 
INSURER E: 
INSURER F: 

COVERAGES
CERTIFICATE NUMBER: CL1012143665

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>LTR</th>
<th>TYPE OF INSURANCE</th>
<th>ADDITIONAL INSURED(s)</th>
<th>POLICY NUMBER</th>
<th>POLICY IN (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
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<tbody>
<tr>
<td>A</td>
<td>GENERAL LIABILITY</td>
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<td>660758BA00410</td>
<td>9/28/2010</td>
<td>9/28/2011</td>
<td>EACH OCCURRENCE: $1,000,000</td>
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<td>DAMAGE TO RENTED PREMISES (Any occurrence): $100,000</td>
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<td>MED EXP (Per one person): $5,000</td>
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<td>-PERSONAL &amp; ADV ADJURY: $1,000,000</td>
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<td>GENERAL AGGREGATE: $3,000,000</td>
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<td>PRODUCTS - COMM (Any per acc): $3,000,000</td>
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<td>$</td>
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</table>

AMOUNT OF INSURANCE

<table>
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<th>POLICY NUMBER</th>
<th>POLICY IN (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Table continues with various sections including automobile liability, aggregate limits, deductible, description of operations, and certificate holder.

CERTIFICATE HOLDER
City of Porterville
291 N Main Street
Porterville, CA 93257

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ronald Burcham/INS5025
SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE
IRIS FESTIVAL, APRIL 16, 2011

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce is requesting approval to hold its 12th Annual Iris Festival on Saturday, April 16, 2011, from 9:00 a.m. to 5:00 p.m. The following street/sidewalk/parking lot/park closures/uses are requested from 3:30 a.m. to 7:30 p.m.:

STREETS:
Main Street from Morton Avenue to Olive Avenue;
Garden Avenue from Main Street to the alley east of Main Street;
Oak Avenue from Division Street to Second Street;
Mill Avenue from Division Street to the alley east of Main Street;
Putnam Avenue from Division Street to the alley east of Main Street;
Cleveland Avenue from Division Street to the alley east of Main Street;
Thurman Avenue from Hockett Street to the alley east of Main Street; and
Harrison Avenue from Division Street to the alley east of Main Street.

SIDEWALKS:
Main Street from Olive Avenue to Cleveland Avenue;
Oak Avenue from Main Street to Second Street;
Mill Avenue from Hockett Street to Main Street; and
Putnam Avenue from Hockett Street to Main Street.

PARKING LOT:
Former J.C. Penney parking lot.

PARK:
Centennial Park on Main Street.

This request is being made under Community Civic Event Ordinance No. 1326, as amended. The application has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached application, agreement and exhibit 'A.' The application, agreement, exhibit 'A,' request for street closures, and a map showing the desired street closures are attached.

RECOMMENDATION: That City Council approves the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in application, agreement and exhibit 'A' of the Community Civic Event forms.

ATTACHMENT: Community civic event application and agreement, vendor list, request for street, sidewalk and parking lot closure/usage, exhibit 'A,' map, outside amplifier permit, certificates of liability insurance and exhibit 'B.'

D.D. Appropriated/Funded MB C.M. Item No. ___
SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE
IRIS FESTIVAL, APRIL 16, 2011

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce is requesting approval to hold its 12th Annual Iris Festival on Saturday, April 16, 2011, from 9:00 a.m. to 5:00 p.m. The following street/sidewalk/parking lot/park closures/uses are requested from 3:30 a.m. to 7:30 p.m.:

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Putnam Avenue from Division Street to the alley east of Main Street;
Cleveland Avenue from Division Street to the alley east of Main Street;
Thurman Avenue from Hockett Street to the alley east of Main Street; and
Harrison Avenue from Division Street to the alley east of Main Street.

SIDEWALKS:
Main Street from Olive Avenue to Cleveland Avenue;
Oak Avenue from Main Street to Second Street;
Mill Avenue from Hockett Street to Main Street; and
Putnam Avenue from Hockett Street to Main Street.

PARKING LOT:
Former J.C. Penney parking lot.

PARK:
Centennial Park on Main Street.

This request is being made under Community Civic Event Ordinance No. 1326, as amended. The application has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached application, agreement and exhibit 'A.' The application, agreement, exhibit 'A,' request for street closures, and a map showing the desired street closures are attached.

RECOMMENDATION: That City Council approves the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in application, agreement and exhibit 'A' of the Community Civic Event forms.

ATTACHMENT: Community civic event application and agreement, vendor list, request for street, sidewalk and parking lot closure/usage, exhibit 'A,' map, outside amplifier permit, certificates of liability insurance and exhibit 'B.'
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A
COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE?  Event Flyer?  E-mail address?  Website?
Application date:  2/15/11  Event date:  4/16/2011  Event time:  9 a.m - 5 p.m

Name of Event:  Iris Festival

Sponsoring organization:  Porterville Chamber  Phone # 784-7502
Address:  93 North Main Street

Authorized representative:  Donnette Silva Carter  Phone # 784-7502
Address:  93 North Main Street

Event chairperson:  Bugie Gonzalez  Phone # 920-5765

Location of event (location map must be attached):  Main Street Drive to Morton Division to East Alley, Thurman-Hockett to East Alley

Type of event:  Festival, food & craft booths, stage entertainment, kids amusements, non-profit info booths, chili cook-off, car show, Porterville Celebrates Reading

Non-profit status determination:  501c6

City services requested  (fees associated with these services will be billed separately):
Barricades (quantity):  60  Street sweeping  Yes  No 
Police protection  Yes  No  Refuse pickup  Yes  No
Other:  

Parks facility application required:  Yes  No  Attached
Assembly permit required:  Yes  No  Attached

Centennial Park

STAFF COMMENTS (list special requirements or conditions for event):

Appr.  Deny

Pub. Works Dir
Comm. Dev. Dir.
Field Svcs. Mgr.
Fire Chief
Parks Dir.
Police Chief
Admin. Svcs. Dir.
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?
A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted NO LESS THAN 30 days PRIOR to the date of the event in order to obtain City Council approval.

City Code requirements:
- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. **When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured.** The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. **This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.**

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include **full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence.** The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. **Claims-made policies are not acceptable.**

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

<table>
<thead>
<tr>
<th>Porterville Chamber</th>
<th>2/15/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Name of Organization)</td>
<td>(Date)</td>
</tr>
</tbody>
</table>
CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: **Iris Festival**
Sponsoring organization: **Porterville Chamber**
Location: **Main Street**
Event date: **4/16/2011**
Event time: **9am-5pm**

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE** week prior to the event.

<table>
<thead>
<tr>
<th>Vendor name</th>
<th>Address/Telephone</th>
<th>Business License required?</th>
<th>Type of Activity</th>
</tr>
</thead>
</table>
| Vendors will be submitted prior to event, once finalized.
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**Municipal Code 15.1: ITINERANT VENDOR OR ITINERANT MERCHANT:** All persons, both principal and agent, who engage in a temporary or transient business in the city, selling or offering to sell goods, wares or merchandise or any other thing of value, with the intention of conducting such business for a period of less than ninety (90) days, and who for the purpose of such business hires, leases or occupies any room, doorway, vacant lot, building or other place, for the exhibition for sale of goods, wares, merchandise or other thing of value. If any such place, occupied or used for such business, is rented or leased for a period of less than ninety (90) days, such fact shall be presumptive evidence that the business carried on therein is a transient business; and any person so engaged shall not be relieved from the provisions of this section or from payment of the license taxes herein provided for such business, by reason of any temporary association with local dealer, trader, merchant or auctioneer.
CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Iris Festival

Sponsoring organization: Porterville Chamber

Event date: 4/16/2011

Hours: 9 a.m. - 5 p.m.
4 Street Closures
3:30 a.m. - 7:30 p.m.

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Street</td>
<td>Olive</td>
<td>Morton</td>
<td>Booths, Kids, Area, Stage, Entertainment</td>
</tr>
<tr>
<td>Garden</td>
<td>Main</td>
<td>East Alley</td>
<td>Pedestrian Traffic, Car Show</td>
</tr>
<tr>
<td>Oak</td>
<td>Division</td>
<td>Second / East Alley</td>
<td>Chili Cook-Off</td>
</tr>
<tr>
<td>Mill</td>
<td>Division</td>
<td>East Alley</td>
<td>Porterville Celebrates</td>
</tr>
<tr>
<td>Putnam</td>
<td>Division</td>
<td>East Alley</td>
<td></td>
</tr>
<tr>
<td>Cleveland</td>
<td>Division</td>
<td>East Alley</td>
<td></td>
</tr>
<tr>
<td>Thurman</td>
<td>Division</td>
<td>East Alley</td>
<td></td>
</tr>
<tr>
<td>Harrison</td>
<td>Division</td>
<td>East Alley</td>
<td></td>
</tr>
<tr>
<td>Sidewalks</td>
<td>From</td>
<td>To</td>
<td>Activity</td>
</tr>
<tr>
<td>Main</td>
<td>Olive</td>
<td>Cleveland</td>
<td>Sidewalk Sales</td>
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<tr>
<td>Oak</td>
<td>Main</td>
<td>Second</td>
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<tr>
<td>Mill</td>
<td>Hockett</td>
<td>Main</td>
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</tr>
<tr>
<td>Putnam</td>
<td>Hockett</td>
<td>Main</td>
<td></td>
</tr>
<tr>
<td>Parking lots and spaces</td>
<td>Location</td>
<td>Activity</td>
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<tr>
<td>Parking Lot</td>
<td>Between Allen's + Previous JC Penney Site</td>
<td>Booths + Cars, Shuttle Stop</td>
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REQUIREMENTS FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE
IRIS FESTIVAL
APRIL 16, 2011

Business License Supervisor:  
S. Hartman

Business License Department requires vendor list prior to event.

Public Works Director: 
B. Rodriguez

Community Development Director:
B. Dunlap

Additional Insured needs to include Porterville Redevelopment Agency.

Field Services Manager:
B. Styles

barricades may be picked up at and returned to 555 N. Prospect.

Fire Chief: 
M. G. Garcia

Parks and Leisure Services Director: 
M. Stowe

Police Captain: 
S. Rodriguez

Please see EXHIBIT ‘B’.

Administrative Services Manager: 
P. Hildreth

Please see EXHIBIT ‘A,’ page 2.
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Chamber of Commerce
Event: Iris Festival
Event Chairman: Augie Gonzalez
Location: Main Street
Date of Event: April 16, 2011
Time of Event: 9:00 a.m. to 5:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville and The Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as ‘Additional Insured’ against all claims arising from, or in connection with, the Permittee’s operation and sponsorship of the aforementioned Community Civic Event.

A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than $1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an ‘admitted’ insurer in the State of California.
CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)

This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the
operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant: Porterville Chambers
93 North Main Street, Suite A.

2 Address where amplification equipment is to be used: Main Street

3 Names and addresses of all persons who will use or operate the amplification equipment: Pete McCracken,
Julie Ream, Monte Reyes

4 Type of event for which amplification equipment will be used: Iris Festival

5 Dates and hours of operation of amplification equipment: 4/16/2011 9 a.m. - 5 p.m.

6 A general description of the sound amplifying equipment to be used: 300 watts

Section 18-9
It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox,
record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound
or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud
as to unreasonably disturb and interfere with the peace and comfort,

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one
hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section.
(Ord. Code § 8311)

Section 18-14
It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or connected,
any sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to
amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or
exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing
therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed
objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the
revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 8312)

Penal Code Section 415(2)
Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more
than four hundred dollars ($400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Signature of Applicant

Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN
CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE
BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Silver Rodriguez /Captain
City of Porterville, Chief of Police/Designee

Date
**ACORD CERTIFICATE OF LIABILITY INSURANCE**

**PRODUCER**
Walter Mortensen Insurance
P.O. Box 1980
Porterville, CA 93258
559-781-5200
Daren Griswold

**INSURERS AFFORDING COVERAGE**
Western Heritage Insurance Company
NAIC #: 37150

**INSURED**
Porterville Chamber of Commerce,
93 N Main St
Porterville, CA 93257

**COVERAGES**

<table>
<thead>
<tr>
<th>INSURER</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>GENERAL LIABILITY</td>
</tr>
<tr>
<td></td>
<td>COMMERCIAL GENERAL LIABILITY</td>
</tr>
<tr>
<td></td>
<td>QUESTIONS MADE</td>
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<td></td>
<td>GENERAL AGGREGATE LIMIT APPLIES PER:</td>
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<td>AUTOMOBILE LIABILITY</td>
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<td>ALL OWNED AUTOS</td>
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<td>NON-OWNED AUTOS</td>
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<td>GARAGE LIABILITY</td>
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<td>ANY AUTO</td>
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<td>DEDUCTIBLE</td>
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<td>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</td>
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<tr>
<td></td>
<td>ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?</td>
</tr>
<tr>
<td></td>
<td>If yes, describe under SPECIAL PROVISIONS below</td>
</tr>
<tr>
<td></td>
<td>OTHER</td>
</tr>
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**POLICY NUMBER**: SCP0572605
**Certificate #:** NAEP040641

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<tr>
<th>POLICY EFFECTIVE DATE (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
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<td>4/17/2011</td>
<td>EACH OCCURRENCE: $1,000,000</td>
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<tr>
<td></td>
<td></td>
<td>DAMAGE TO RENTED PREMISES (Ex: premises): $50,000</td>
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<tr>
<td></td>
<td></td>
<td>MED EXP (Any one person): $5,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PERSONAL &amp; ADV INJURY: $1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>GENERAL AGGREGATE: $2,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PRODUCTS - COMPLIANT: $1,000,000</td>
</tr>
</tbody>
</table>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

Additional Insured: City of Porterville

**CERTIFICATE HOLDER**
City of Porterville
Main Street
Porterville, CA 93257

**CANCELLATION**
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE: Robert V. Nuccio

© ACORD CORPORATION 1998
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following: COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):
   City of Porterville

2. Name of Person or Organization (Additional Insured):
   City of Porterville
   Additional Insured:

3. Additional Premium:

   (If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

   WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

   This insurance does not apply to:
   1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
   2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

CG 20 11 01 96
NASEPWH055.doc © Insurance Services Office, Inc., 1994
**ACORD CERTIFICATE OF LIABILITY INSURANCE**

**PRODUCER**
Walter Mortensen Insurance  
P.O. Box 1960  
Porterville, CA 93258  
559-781-5200  
Daren Griswold

**INSURED**
Porterville Chamber of Commerce,  
93 N Main St  
Porterville, CA 93257

**DATE**
02/17/2011

**INSURERS AFFORDING COVERAGE**
Western Heritage Insurance Company  
37150

---

**COVERAGES**

The policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

<table>
<thead>
<tr>
<th>INS#</th>
<th>ADXL</th>
<th>LTR</th>
<th>INS#</th>
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</thead>
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<tr>
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</table>

**GENERAL LIABILITY**

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
</table>

**COMMERCIAL GENERAL LIABILITY**

- CLAIMS MADE:  
- OCCUR:  

**GEN'L AGGREGATE LIMIT APPLIES PER:**  
- LOC: Host Liquor Liability

**AUTOMOBILE LIABILITY**

- ANY AUTO  
- ALL OWNED AUTOS  
- SCHEDULED AUTOS  
- HIRED AUTOS  
- NON-OWNED AUTOS

**GARAGE LIABILITY**

- ANY AUTO

**EXCESS/UMBRELLA LIABILITY**

- OCCUR  
- CLAIMS MADE  

- RETENTION $ 

**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY**

- ANY PROPRIETOR/OWNER/EXECUTIVE  
- OFFICER/MEMBER EXCLUDED?  
- If yes, describe under SPECIAL PROVISIONS below

**OTHER**

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**

Additional Insured: Porterville Redevelopment Agency

---

**CERTIFICATE HOLDER**
Porterville Redevelopment Agency  
291 N Main Street  
Porterville, CA 93257

**CANCELLATION**

Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives.

Authorized Representative:  
Robert V. Nuccio

© ACORD CORPORATION 1988
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):
   City of Porterville

2. Name of Person or Organization (Additional Insured):
   Porterville Redevelopment Agency
   Additional Insured:

3. Additional Premium:

   (If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

   WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

   This insurance does not apply to:
   1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
   2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.
CITY OF PORTERVILLE
Community Civic Event Application

PORTERVILLE IRIS FESTIVAL – April 16, 2011

Proposed Conditions/Requirements for Porterville Iris Festival – Downtown Porterville

➢ City Council approval is required for all street closures.

➢ On all streets approved for closure, ensure adequate barricades/barriers are used to warn motorists of non-access and prevent vehicle access to those designated areas.

➢ Food vendors should provide inspection certificates from the Tulare County Health Department to members of the organizing committee, to ensure food product safety.

➢ Consumption of alcohol by participants, attendees, organizers at the event is strictly prohibited.

➢ At conclusion of event, event organizers shall ensure streets are promptly cleared of any vehicles, equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Silver Rodriguez, Captain
Police Department
February 28, 2011

EXHIBIT 'E'
SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE SESQUICENTENNIAL
COMMITTEE AND FRATERNAL ORDER OF EAGLES, #1351
PORTERVILLE'S PIONEER DAYS CELEBRATION

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351 is requesting approval to hold a community event, Pioneer Days Celebration, at Centennial Plaza on Saturday, June 25, 2011, from 4:00 p.m. to 10:00 p.m. This event is a kick off to several other events in celebration of Porterville's Sesquicentennial and will include live music, information, craft and food booths, a beer garden, hay-wagon rides, and demonstrations. Street closures requested are noted below. This application is submitted in accordance with the Community Civic Events Ordinance No. 1326, as amended.

STREET CLOSURES:

Main Street, from Thurman Avenue to Cleveland Avenue;
Division Street, from Thurman Avenue to Cleveland Avenue;
Cleveland Avenue, from Second Street to Division Street;
Thurman Avenue, from Second Street to Division Street.

The application has been routed according to the ordinance regulations and reviewed by all the departments involved. All requirements are listed on the attached copy of the Application, Agreement and Exhibit 'A.'

RECOMMENDATION: That the Council approve the Community Civic Event Application and Agreement from the Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351, subject to the Restrictions and Requirements contained in the Application, Agreement and Exhibit 'A' of the Community Civic Event Application.

ATTACHMENT: Community Civic Event Application and Agreement, Exhibit 'A,' Outside Amplifier Permit, Map, Certificates of Liability Insurance and Exhibit 'B.'

D.D. Appropriated/Funded C.M. Item No. 7
CITY OF PORTERVILLE
291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A
COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? 
- Event Flyer: Yes E-mail address: No Website: Yes
Application date: 5/15/2011 Event date: June 25, 2011
Event time: 4-10 pm
Name of Event: Porterville's Pioneer Days Celebration

Sponsoring organization: Fraternal Order of Eagles #2051
Address: 97 E. Henderson Porterville CA 93257
Phone # 559-784-6123
Authorized representative: Wayne Johnson Phone # 788-9480 or 784-1676
Address: 408 Ruma Rancho Porterville CA 93257
Event chairperson: John McWilliams Phone # 559-310-7270
Co Chair Monte Reyes 559-920-2464

Location of event (location map must be attached):

Type of event: Community Celebrations, live music, information booths, hay-wagon rides, food-sales vendors, Beer Garden, demonstrations

Non-profit status determination: Tax ID 39-0920-675 501(c)

City services requested (fees associated with these services will be billed separately):
- Barricades (quantity): 6 intersections Street sweeping Yes No
- Police protection Yes No Refuse pickup Yes No
- Other: Security provided by Tule River Tribe
- Parks facility application required: Yes No Attached
- Assembly permit required: Yes No Attached

STAFF COMMENTS (list special requirements or conditions for event):

<table>
<thead>
<tr>
<th>Appr.</th>
<th>Deny</th>
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<tbody>
<tr>
<td></td>
<td>Pub. Works Dir</td>
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<tr>
<td></td>
<td>Comm. Dev. Dir.</td>
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<tr>
<td></td>
<td>Field Svcs. Mgr.</td>
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<td>Fire Chief</td>
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<td>Parks Dir.</td>
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<td></td>
<td>Police Chief</td>
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<tr>
<td></td>
<td>Admin. Svcs. Dir.</td>
</tr>
</tbody>
</table>

1 of 4
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?
- A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted NO LESS THAN 30 days PRIOR to the date of the event in order to obtain City Council approval.

City Code requirements:
- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured. The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5967 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Fraternal Order of Eagles 1351
Wayne Johnson
5/15/2011

(Name of Organization) (Signature) (Date)
CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: **Porterville's Pioneer Days Celebration**

Sponsoring organization: **Fraternal Order of Eagles #1351**

Location: **Centennial Plaza Park 296 N. Main St.** Event date: June 25, 2011 Event time: 4-10 pm

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE** week prior to the event.

<table>
<thead>
<tr>
<th>Vendor name</th>
<th>Address/Telephone</th>
<th>Business License required?</th>
<th>Type of Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sesquicentennial Committee</td>
<td>917 E. Henderson</td>
<td></td>
<td>Memorabilia Sales</td>
</tr>
<tr>
<td>Fraternal Order of Eagles</td>
<td>2036 S. Locust St. Visalia, CA 93277</td>
<td></td>
<td>Beer Garden</td>
</tr>
<tr>
<td>E Campus Vitus Chapter 1855</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Jackass Mail Run</td>
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<tr>
<td>Tule River Tribe Security</td>
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</tr>
</tbody>
</table>

**Final list provided two weeks before event**

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Municipal Code 15-1: ITINERANT VENDOR OR ITINERANT MERCHANT: All persons, both principal and agent, who engage in a temporary or transient business in the city, selling or offering to sell goods, wares or merchandise or any other thing of value, with the intention of conducting such business for a period of less than ninety (90) days, and who for the purpose of such business hires, leases or occupies any room, doorway, vacant lot, building or other place, for the exhibition for sale of goods, wares, merchandise or other thing of value. If any such place, occupied or used for such business, is rented or leased for a period of less than ninety (90) days, such fact shall be presumptive evidence that the business carried on therein is a transient business; and any person so engaged shall not be relieved from the provisions of this section or from payment of the license taxes herein provided for such business, by reason of any temporary association with a local dealer, trader, merchant or auctioneer.
CITY OF PORTERVILLE
REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER
ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Porterville's Pioneer Days Celebration

Sponsoring organization: Fraternal Order of Eagles #1351

Event date: June 25th
Hours: 4-10 p.m.

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thurman</td>
<td>Second St.</td>
<td>Division</td>
<td>Vendors, Hay Wagon Rides</td>
</tr>
<tr>
<td>Cleveland</td>
<td>Second St.</td>
<td>Division</td>
<td>Vendors, Hay Wagon Rides</td>
</tr>
<tr>
<td>Division</td>
<td>Cleveland</td>
<td>Thurman</td>
<td>Fire Fighter exhibition, Rides</td>
</tr>
<tr>
<td>Main</td>
<td>Thurman</td>
<td>Cleveland</td>
<td>Vendors, Hay Wagon Rides</td>
</tr>
</tbody>
</table>

Sidewalks

No sidewalks closed

Parking lots and spaces

Location

Only street parking should be effected (within perimeter)
REQUIREMENTS FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE SESQUICENTENNIAL
FRATERNAL ORDER OF EAGLES, #1351

PORTERVILLE'S PIONEER DAYS CELEBRATION
JUNE 25, 2011

Business License Supervisor: S. Hartman
Business License requires full vendor list prior to event.

Public Works Director: B. Rodriguez
No comments.

Community Development Director: B. Dunlap

Field Services Manager: B. Styles

Chief of Fire Operations: M. G. Garcia
Keep area in front of the fire station clear and unobstructed.

Parks and Leisure Services Director: M. Stowe
Please keep the public out of the planters.

Police Captain: S. Rodriguez
Please see attached Exhibit ‘B.’

Administrative Services Manager: P. Hildreth
See attached Exhibit ‘A’, page 2

EXHIBIT ‘A,’ Page 1
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Chamber of Commerce Sesquicentennial Committee
Fraternal Order of Eagles, #1351

Event: Porterville's Pioneer Days Celebration

Event Chairman: John McWilliams

Location: Centennial Plaza

Date of Event: June 25, 2011

Time of Event: 4:00 p.m. to 10:00 p.m

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351, provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville and Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind Insurance coverage with the carrier, and the deductible, if any, shall not be greater than $1,000.

A. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A:VII, and the insurance company must be an 'admitted' insurer in the State of California.
CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)

This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1. Name and home address of the applicant: Monte Reyes 44 S. Park Porterville Ca 93257

2. Address where amplification equipment is to be used: Centennial Park 291 N. Main St. Porterville, CA 93257

3. Names and addresses of all persons who will use or operate the amplification equipment:
   Monte Reyes 44 S. Park ST. PORTERVILLE, CA. 93257

4. Type of event for which amplification equipment will be used: Porterville's Pioneer Days Celebration, Music
   Guest Speakers, General Announcements, Family Entertainment

5. Dates and hours of operation of amplification equipment: June 25th 2011 3 pm sound check
   Event 4 pm -10 pm

6. A general description of the sound amplifying equipment to be used: Two Powered Speakers (150 watts each)

3 or fewer Microphones, Small to Medium sized Instrument Amplifiers.

Section 18-9
It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section.
(Ord. Code § 8311)

Section 18-14
It shall be unlawful for any person to maintain, operate, connect, or suffer to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or by a person within the city. Any person who shall violate any such permit shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 8312)

Penal Code Section 415.2 Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars ($400), or both such imprisonment and fine: (2) Any person who carelessly and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Signature of Applicant

Date

This outside amplifier permit has been approved. However, we urge you to remain considerate of the general peace and order of the neighbors in the area. Failure to abide by these regulations can result in revocation of the permit.

Gilmer Rodriguez / Captain
City of Porterville, Chief of Police Designee

Date

May 17, 2011
CERTIFICATE OF LIABILITY INSURANCE

PRODUCER
Stratus Insurance Services, Inc.
947 South 500 East
American Fork, UT 84003

www.TheEventHelper.com

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE
INSURER A: Colony Insurance Company
INSURER B:
INSURER C:
INSURER D:
INSURER E:

NAIC #

INSURED
Porterville Chamber of Commerce
Sequicentennial Committee
93 N Main Street
Porterville, CA 93257

COVERAGES
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY CERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<tr>
<th>INSURED</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFFECTIVE DATE (MM/DD/YYYY)</th>
<th>POLICY EXPIRATION DATE (MM/DD/YYYY)</th>
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<td>See specific dates of coverage below.</td>
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<td>WORKERS' COMP LIMITS</td>
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<td>ELL EACH ACCIDENT $</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
Certificate holder listed below is named as additional insured per attached GS 20 28 07 04 for the following dates: 09/25/11, 09/05/11, 10/22/11, 11/05/11.

RE: Wagon & Hay Rides per scheduled event dates above.

CERTIFICATE HOLDER
City of Porterville
Redevelopment Agency
291 N Main Street
Porterville, CA 93257

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Bret Christopherson

© ACORD CORPORATION 1988

ACORD 25 (2001/08)
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

<table>
<thead>
<tr>
<th>Name Of Additional Insured Person(s) Or Organization(s)</th>
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<tbody>
<tr>
<td>City of Porterville</td>
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<tr>
<td>Redevelopment Agency</td>
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<tr>
<td>291 N Main Street</td>
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<tr>
<td>Porterville, CA 93257</td>
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Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

A. In the performance of your ongoing operations; or
B. In connection with your premises owned by or rented to you.
CERTIFICATE OF LIABILITY INSURANCE

PRODUCER
Armstrong Fairway Insurance Center
17072 Silica Dr #103
Victorville, CA 92396
License #: OC46082

INSURED
Fraternal Order Of Eagles Portervi#1351
PO BOX 988
Porterville, CA 93257

INSURER A: Mercury Insurance

COVERAGE
CERTIFICATE NUMBER: 00013462-92388

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AUTOMOBILE LIABILITY

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<th>NONOWNED AUTOS</th>
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WORKERS' COMPENSATION AND EMPLOYER LIABILITY

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<td>☑ N/A</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 501, Additional R eport Schedule, if more space is required)

CERTIFICATE HOLDER
City of Porterville
Porterville Fair:
PO Box 369
Porterville, CA 93258

CANCELATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Cindy Lane

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ACORD® ADDITIONAL REMARKS SCHEDULE

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<tr>
<th>AGENCY</th>
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<tr>
<td>Mercury Insurance</td>
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**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER: 25 ** FORM TITLE: Certificate of Liability Insurance

Certificate holder is listed as additional insured as per the attached declaration page from company.
CITY OF PORTERVILLE
Community Civic Event Application

Porterville Pioneer Days Celebration – June 25, 2011

Proposed Conditions/Requirements for Pioneer Days Event

➤ All street closures in the city require City Council approval.

➤ A Beer Garden shall be established and alcohol may only be sold and consumed within the designated beer garden. A minimum of two (2) security guards shall be assigned to control the Beer Garden while it is in operation. No persons under the age of 21 shall be allowed to enter the beer garden and no alcohol shall be allowed to leave the beer garden. The consumption of alcohol at any other event site shall be strictly prohibited.

➤ Event organizers shall have applied and been granted a temporary license to sell alcohol, from the CA Dept. of Alcoholic Beverage Control.

➤ An Outside Amplifier Permit has been approved and granted. However, event organizers shall not allow music to be played so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.

➤ Amplified music shall not continue after 10:00 p.m.

Silver Rodriguez, Captain
Police Department- Services Division

EXHIBIT 'B'
COUNCIL AGENDA: July 5, 2011

SUBJECT: COUNCILMEMBER REQUESTED AGENDA ITEM – Request for the City Council to Authorize an Independent Financial Audit of the Porterville Chamber of Commerce

SOURCE: City Manager

COMMENT: City Council Member Shelton has requested that the City Council authorize an independent financial audit of the Porterville Chamber of Commerce.

RECOMMENDATION: Councilman Shelton makes the motion that the City Council authorize an independent financial audit of the Porterville Chamber of Commerce.

ATTACHMENT: None

Item No. 33
COUNCIL AGENDA: OCTOBER 18, 2011

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF PORTERVILLE - ANNUAL CHILDREN'S CHRISTMAS PARADE - DECEMBER 1, 2011

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce and Rotary Club of Porterville are requesting approval to hold the annual Children's Christmas Parade along Main Street on Thursday, December 1, 2011 from 5:00 p.m. to 9:00 p.m.

This application is being submitted under the Community Civic Event Ordinance No. 1326, as amended. The following closures are requested:

STREETS (5:00 p.m. - 9:00 p.m.):
- Main Street from Danner Avenue to Olive Avenue;
- Olive Avenue from Hockett Street to Second Street;
- Morton Avenue from Hockett Street to Second Street;
- Harrison Avenue from Hockett Street to Second Street;
- Thurman Avenue from Hockett Street to Second Street;
- Putnam Avenue from Hockett Street to Second Street;
- Mill Avenue from Hockett Street to Second Street;
- Cleveland Avenue from Hockett Street to Second Street;
- (no blocking street for fire access.)
- Oak Avenue from Hockett Street to Second Street;
- Garden Avenue from Main Street to Second Street;
- Second Street from Olive Avenue to Oak Avenue;
- School Avenue, Belleview Avenue, North Avenue and Doris Avenue from Main Street to Second Street and Sunnyside.

SIDEWALKS (5:00 p.m. - 9:00 p.m.):
- Main Street from Danner Avenue to Olive Avenue and Olive Avenue from Main Street to Second Street.

PARKING SPACES (6:00 a.m. - 9:00 p.m.):
- Main Street in front of Chamber of Commerce

PARKING SPACES (3:00 p.m. - 9:00 p.m.):
- Main Street, north end, in front of City hall

This application has been routed according to the ordinance regulations and has been reviewed by all departments involved. The requirements are listed on the attached copy of the Application, Agreement, Exhibit A and Exhibit B.

DD  Appropiated/Funded  CM  Item No. 8
The closure of Main Street at 5:00 p.m. will require the early closure of the Fixed Route Transit System at 4:30 p.m., instead of the usual 7:00 p.m., on December 1, 2011. Staff is requesting that Council authorize the change in schedule for the Fixed Route system only.

Early closure of the parking spaces in front of City Hall (requested from 3:00 p.m. to 5:00 p.m. for placement of the announcer's stand) will adversely affect City Hall patrons. This conflict was resolved by placing the announcer's stand at the north end of City Hall along Main Street.

RECOMMENDATION: That Council:

1. Approve the Community Civic Event application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the Restrictions and Requirements contained in the Application, Agreement, Exhibit A and Exhibit B of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 1, 2011;
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

ATTACHMENTS: Community Civic Event Application and Agreement, Exhibit A, Exhibit B, Outside Amplifier Permit, Street Maps and Certificate of Liability Insurance.
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A
COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? Event Flyer? E-mail address? Website?

Application date: September 24, 2011 Event date: December 26, 2011 Event time: 2-9 pm Street Closure

Name of Event: Children's Christmas Parade

Sponsoring organization: Porterville Chamber of Commerce Phone # 784-7352
Address: 930 N. Main St. Porterville, CA 93257

Authorized representative: Damita Causer Phone # 784-7532
Address: 930 N. Main St. Porterville, CA 93257

Event chairperson: Frank Dean Phone # 784-4259

Denise Marchant

Location of event (location map must be attached): Main St. from Danner to Alice side streets for assembly and disbursement.

Type of event: Children's Christmas Parade

Non-profit status determination: 804-B1-0248 BL# 00462

City services requested (fees associated with these services will be billed separately):

- Barricades (quantity): Yes ___ No ___
- Police protection: Yes ___ No ___
- Street sweeping: Yes ___ No ___
- Refuse pickup: Yes ___ No ___
- Other: ____________________________

Parks facility application required: Yes ___ No ___ Attached ___
Assembly permit required: Yes ___ No ___ Attached ___

STAFF COMMENTS (list special requirements or conditions for event):

Appr. Deny

Pub. Works Dir
Comm. Dev. Dir.
Field Svcs. Mgr.
Fire Chief
Parks Dir.
Police Chief
Admin. Svcs. Dir.
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?
A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted NO LESS THAN 30 days PRIOR to the date of the event in order to obtain City Council approval.
City Code requirements:
At least 48" must remain clear on sidewalks for pedestrian traffic.
Do not block any entrance to or exit from buildings.
Area must be accessible to emergency and safety personnel and vehicles.
Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured. The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. This original certificate shall be submitted to the Finance Department prior to the City or Porterville Council's approval.

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a "Temporary Food Facilities" permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6444, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

[Signatures and date]

Porterville Chamber
Rotary Club of Porterville

2 of 4
CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event:  Children’s Christmas Parade

Sponsoring organization:  Rotary Club of Porterville, Porterville Chamber of Commerce

Location:  Main St.  City of Porterville  Event date:  Dec. 2011  Event time:  5pm-9pm

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION. Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted NO LESS THAN ONE week prior to the event.

Will be submitted later by the Chamber

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Municipal Code 15-1: ITINERANT VENDOR OR ITINERANT MERCHANT: All persons, both principal and agent, who engage in a temporary or transient business in the city, selling or offering to sell goods, wares or merchandise or any other thing of value, with the intention of conducting such business for a period of less than ninety (90) days, and who for the purpose of such business hires, leases or occupies any room, doorway, vacant lot, building or other place, for the exhibition for sale of goods, wares, merchandise or other thing of value. If any such place, occupied or used for such business, is rented or leased for a period of less than ninety (90) days, such fact shall be presumptive evidence that the business carried on therein is a transient business; and any person so engaged shall not be relieved from the provisions of this section or from payment of the license taxes herein provided for such business, by reason of any temporary association with local dealer, trader, merchant or auctioneer.
CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER
ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event:  Children’s Christmas Parade

Sponsoring organization:  Rotary Club of Porterville  Porterville Chamber of
                                      Commerce  City of Porterville

Event date:  Dec. 1, 2011  Hours:  5pm-9pm Streets & sidewalks

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main St.</td>
<td>Danner Ave</td>
<td>Olive Ave</td>
<td>Parade float assembly</td>
</tr>
<tr>
<td>Olive Ave</td>
<td>Hockett St</td>
<td>Second St.</td>
<td>Parade float</td>
</tr>
<tr>
<td>Martin Hasting</td>
<td>Hockett St</td>
<td>Second St.</td>
<td>Parade float</td>
</tr>
<tr>
<td>Jefferson Clarendon Tower Park</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garden Ave</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Adjacent to parade</td>
</tr>
<tr>
<td>School Bell Park</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Parade assembly</td>
</tr>
<tr>
<td>Second St. Sidewalks</td>
<td>Blue Ave</td>
<td>Oak Ave</td>
<td>Parade disinsection</td>
</tr>
</tbody>
</table>

Parking lots and spaces

<table>
<thead>
<tr>
<th>Location</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main St. (7 spaces)</td>
<td>Chamber of Commerce, 931 N. Main</td>
</tr>
<tr>
<td>Main St. (5 parking)</td>
<td>City Hall, 291 N. Main</td>
</tr>
</tbody>
</table>
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE
ROTARY CLUB OF PORTERVILLE

ANNUAL CHILDREN'S CHRISTMAS PARADE

DECEMBER 1, 2011

Business License Supervisor: S. Hartman

Business License Division requires vendor list prior to event.

Public Works Director: B. Rodriguez

No comment.

Community Development Director: B. Dunlap

City sponsored parade. City staff to supply barricades, street closure, trash/recycle cans and clean up.

Field Services Manager: B. Styles

Keep spectators of planters; provide portable toilets.

Fire Chief: M.G. Garcia

Parks and Leisure Services Director: M. Stowe

Police Captain: S. Rodriguez

See list of Conditions/Requirements for Children's Christmas Parade in Exhibit B.

Administrative Services Manager: P. Hildreth

See Exhibit A, page 2. Redevelopment Agency should be named additional insured.
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsors: Porterville Chamber of Commerce, Rotary Club of Porterville
Event: Annual Children's Christmas Parade
Event Chairman: Donnette Carter
Location: Main Street
Date of Event: December 1, 2011
Time of Event: 5:00 p.m. to 9:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and Rotary Club of Porterville provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

a. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than $1,000.

a. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A: VII, and the insurance company must be an 'admitted' insurer in the State of California.
CITY OF PORTERVILLE
Community Civic Event Application

ANNUAL CHILDREN’S CHRISTMAS PARADE- Dec. 1, 2011

Conditions/Requirements for Children’s Christmas Parade

➤ City Council approval is required for any/all street closures.

➤ Ensure highly visible and adequate barricades/barriers are used to warn motorists of non-access to closed streets and prevent vehicle access to those designated areas.

➤ Children’s Christmas Parade Committee should meet with street vendors to coordinate rules regarding their activities, such as:

  • Staying off the parade route (street area) and avoid crossing in front of floats or groups.
  • Shall not sell silly string, snap caps or party poppers.
  • Ensure each vendor has properly obtained a City business license.

➤ Food vendors should be situated where they minimally block the sidewalk.

➤ Food vendors should provide inspection certificates from the Tulare County Health Department to members of the Children’s Christmas Parade Committee, to ensure safe food products.

➤ Throwing candy from vehicles, floats, or any parade entry is prohibited. This results in children scampering to catch or find candy in a crowded environment, and causes others to run out into the street. This practice creates significant and unnecessary risk for parade goers. All registered parade entrants should be informed of this prohibition and efforts taken to cease this practice.

Silver Rodriguez, Captain
Police Department

EXHIBIT B
This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant: Rotary Club of Porterville
Porterville Chamber of Commerce 93 W. Main St 784-7582

2 Address where amplification equipment is to be used: Main St

3 Names and addresses of all persons who will use or operate the amplification equipment: unknown,
different

4 Type of event for which amplification equipment will be used: Children's Christmas Parade

5 Dates and hours of operation of amplification equipment: 6pm-9pm Dec 1, 2011

6 A general description of the sound amplifying equipment to be used: Amplifiers on floats

Section 18-9 It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of any person or so loud as to unreasonably disturb and interfere with the peace and comfort.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section.
(Ord. Code § 8311)

Section 18-14 It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 8312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars ($400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs an other person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Signature of Applicant

Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Silvan Rodriguez / Captain
City of Porterville, Chief of Police/Designee

Date

SEPT. 28, 2011
CERTIFICATE OF LIABILITY INSURANCE.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: LOCKTON COMPANIES, LLC - CHICAGO
525 W. Monroe, Suite 600
CHICAGO IL 60661
(312) 660-6900

CONTACT NAME: Lockton Companies, LLC
PHONE: 1-800-921-3172
FAX: 1-312-681-6769
EMAIL: Rotary@lockton.com

INSURER: ACE American Insurance Company
MNC #: 22667

INSURER: ACE Property & Casualty Insurance Co
MNC #: 20699

COVERAGES

COWNERT NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<tr>
<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
<th>POLICY NO.</th>
<th>LIMITS</th>
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<tr>
<td>A</td>
<td>GENERAL LIABILITY</td>
<td>N G23861355 003</td>
<td>7/1/2011 - 7/1/2012</td>
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<td>COMMERCIAL GENERAL LIABILITY</td>
<td>CLAIMS-MADE</td>
<td>EACH OCCURRENCE $2,000,000</td>
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<td>PREMISES (Excluded)</td>
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<td>PERSONAL &amp; ADV INJURY</td>
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<td>GENERAL AGGREGATE</td>
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<td>N G23861355 003</td>
<td>7/1/2011 - 7/1/2012</td>
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WORKER'S COMPENSATION AND EMPLOYER LIABILITY

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

City of Porterville, Porterville, California

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05) The ACORD name and logo are registered marks of ACORD ©1988-2010 ACORD CORPORATION. All rights reserved.
# Certificate of Liability Insurance

**Certificate Number:** CL11161452670  
**Revised Number:**

**Date:** 9/20/2011

## Important
If the certificate holder is an additional insured, the policy(ies) must be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**Producer:** Walter Mortensen Insurance  
CA License #0D44424  
89 East Mill Ave.  
Porterville, CA 93257

**Insured:** Porterville Chamber of Commerce  
93 N. Main St.  
Porterville, CA 93257-3711

## Coverages

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Policy Number</th>
<th>Policy Issue Date</th>
<th>Policy Expiration Date</th>
<th>Limits</th>
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<tbody>
<tr>
<td><strong>Commercial General Liability</strong></td>
<td>5697588A00411</td>
<td>5/28/2011</td>
<td>5/28/2012</td>
<td>$1,000,000, $100,000, $5,000, $1,000,000, $3,000,000, $3,000,000</td>
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<tr>
<td><strong>Automobile Liability</strong></td>
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<td><strong>Umbrella Liab</strong></td>
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## Description of Operations / Locations / Vehicles
(Attach ACORD 191, Additional Remarks Schedule, if more space is required)

Certificate issued as evidence of General Liability Insurance Coverage maintained by the Named Insured. Coverage is subject to "all" policy terms, conditions, limitations and/or exclusions. Regarding: Christmas Parade Event Dated 12/1/2011

## Certificate Holder
City of Porterville  
291 N Main Street  
Porterville, CA 93257

## Cancellation

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**Authorized Representative:**

Ronald Burcham/CAADRI
SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - PORTERVILLE CHAMBER OF COMMERCE - IRIS FESTIVAL, APRIL 28, 2012

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce is requesting approval to hold its 13th Annual Iris Festival on Saturday, April 28, 2012, from 9:00 a.m. to 5:00 p.m. This year's festival will include a Chili-Cook-Off, Beer Booth and Car Show along with the usual entertainment and food and craft booths. The following street/sidewalk/parking lot/park closures/uses are requested from 3:30 a.m. to 7:30 p.m.:

STREETS:
Main Street from Morton Avenue to Olive Avenue;
Garden Avenue from Main Street to the alley east of Main Street;
Oak Avenue from Division Street to Second Street;
Mill Avenue from Division Street to the alley east of Main Street;
Putnam Avenue from Division Street to the alley east of Main Street;
Cleveland Avenue from Division Street to the alley east of Main Street;
Thurman Avenue from Hockett Street to the alley east of Main Street; and
Harrison Avenue from Division Street to the alley east of Main Street.

SIDEWALKS:
Main Street from Olive Avenue to Cleveland Avenue;
Oak Avenue from Main Street to Second Street;
Mill Avenue from Hockett Street to Main Street; and
Putnam Avenue from Hockett Street to Main Street.

PARKING LOT:
Former J.C. Penney parking lot.

PARK:
Centennial Park on Main Street.

This request is being made under Community Civic Event Ordinance No. 1326, as amended. The application has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached application, agreement and exhibit 'A.' The application, agreement, exhibit 'A,' request for street closures, and a map showing the desired street closures are attached.

RECOMMENDATION: That City Council approve the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in Application, Agreement, Exhibit 'A' and Exhibit 'B' of the Community Civic Event forms.

ATTACHMENT: Community Civic Event Application and Agreement, Vendor List, Request for Street Closure, Exhibit 'A,' Map, Outside Amplifier Permit, Certificates of Liability Insurance and Exhibit 'B.'

D.D. Appropriated/Funded C.M. Item No. 10
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Application date: 3/27/2012  
Event date: 4/28/2012
Event time: 7am - 5 pm

Name of Event: Iris Festival
Street closure: 3am - 7:30pm

Sponsoring organization: Porterville Chamber  
PHONE # 784-7502
Address: 93 North Main Street, Porterville
Authorized representative: Dominguez Silva Carter  
PHONE # 784-7502
Address: 93 North Main Street, Porterville
Event chairperson: August Gonzalez  
PHONE # 920-5705

Location of event (location map must be attached): Main Street, Olive to Morton,
Division to East Alley

Type of event: Festival, Food & Craft Booths, Stage Entertainment, Chili Cook-off, Kids Zone, Car Show, Beer Booth, Nonprofit info booths

Nonprofit status determination: 501(c)(3)

>Park Booth Operated by Porterville Elks Lodge

City services requested (an fees associated with these services will be billed separately)

Barricades (quantity): 60
Police protection Yes No
Refuse pickup Yes X No
Other: _________________

Parks facility application required: Yes X No Attached
Assembly permit required: Yes No Attached

STAFF COMMENTS (list special requirements or conditions for event):

Approve Deny
Bus Lic Spvr
Pub Works Dir
Comm Dev Dir
Field Svcs Mgr
Fire Chief
Parks Dir
Police Chief
Deputy City Mgr
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?
A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted NO LESS THAN 30 days PRIOR to the date of the event in order to obtain City Council approval.

City Code requirements:
- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability Insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured. The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council’s approval.

Alcohol Liability Insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Health Permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

First Aid Station: Organization/Applicant will establish a first aid station with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 16-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Porterville Chamber (Name of Organization) [Signature] 2/7/2012 (Date)
CITY OF PORTERVILLE
VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

Name of event: Iris Festival
Sponsoring organization: Porterville Chamber
Location: Main Street
Event date: 4/28/2012
Event time: 9am-5pm, Street closure 3am-7:30pm.

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION. Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted NO LESS THAN ONE week prior to the event.

<table>
<thead>
<tr>
<th>Vendor name</th>
<th>Address/Telephone</th>
<th>Business License required?</th>
<th>Type of Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor list will be submitted prior to event, once finalized</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Municipal Code 15-1: ITINERANT VENDOR OR ITINERANT MERCHANT: All persons, both principal and agent, who engage in a temporary or transient business in the city, selling or offering to sell goods, wares or merchandise or any other thing of value, with the intention of conducting such business for a period of less than ninety (90) days, and who for the purpose of such business hires, lease or occupies any room, doorway, vacant lot, building or other place, for the exhibition for sale of goods, wares, merchandise or other thing of value. If any such place, occupied or used for such business, is rented or leased for a period of less than ninety (90) days, such fact shall be presumptive evidence that the business carried on therein is a transient business; and any person so engaged shall not be relieved from the provisions of this section or from payment of the license taxes herein provided for such business, by reason of any temporary association with retail dealer, trader, merchant or auctioneer.
CITY OF PORTERVILLE
REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER
ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: 
Fris Festival

Sponsoring organization: 
Porterville Chamber

Event date: 4/28/2012
Hours: 9am-5pm
Street closure 3am-7:30pm

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Street</td>
<td>Olive</td>
<td>Morton</td>
<td>Booths, Kids Zone</td>
</tr>
<tr>
<td>Garden</td>
<td>main</td>
<td>East Alley</td>
<td>Entertainment, Car</td>
</tr>
<tr>
<td>Oak</td>
<td>Division</td>
<td>Second</td>
<td>Snow, Chili Cook-off</td>
</tr>
<tr>
<td>Mill</td>
<td>Division</td>
<td>East Alley</td>
<td>Vendor Booths, Pedestrian</td>
</tr>
<tr>
<td>Putnam</td>
<td>Division</td>
<td>East Alley</td>
<td>Traffic, Beer Booth</td>
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<tr>
<td>Cleveland</td>
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<tr>
<td>Harrison</td>
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<tr>
<td>Sidewalks</td>
<td>From</td>
<td>To</td>
<td>Activity</td>
</tr>
<tr>
<td>Main</td>
<td>Olive</td>
<td>Cleveland</td>
<td>Sidewalk Sales</td>
</tr>
<tr>
<td>Oak</td>
<td>main</td>
<td>Second</td>
<td>&quot;</td>
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<tr>
<td>Mill</td>
<td>Hockett</td>
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<td>Putnam</td>
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Parking lots and spaces

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<thead>
<tr>
<th>Location</th>
<th>Activity</th>
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<tbody>
<tr>
<td>Parking Lot</td>
<td>Booths, Car</td>
</tr>
<tr>
<td>Between Allen's &amp; Previous</td>
<td>Shuttle Stop</td>
</tr>
</tbody>
</table>

4 of 4
REQUIREMENTS FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE

IRIS FESTIVAL

APRIL 28, 2012

Business License Supervisor:  S. Hartman

Business License Department requires vendor list prior to event.

Public Works Director:  B. Rodriguez

Community Development Director:  B. Dunlap

No comment.

Field Services Manager:  B. Styles

Call Field Services at 782-7513 to arrange for temporary refuse bins. The event committee sets up and removes the barricades, which may be obtained at 555 N. Prospect.

Fire Chief:  M. G. Garcia

Parks and Leisure Services Director:  M. Stowe

Try to keep patrons out of planters.

Police Lieutenant:  D. Haynes

Please see Exhibit ‘B.’

Administrative Services Manager:  P. Hildreth

Please see Exhibit ‘A,’ page 2.

EXHIBIT ‘A,’ Page 1
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Chamber of Commerce
Event: Iris Festival
Event Chairman: Augie Gonzalez
Location: Main Street
Date of Event: April 28, 2012
Time of Event: 9:00 a.m. to 5:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and the Porterville Elks Lodge provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductable, if any, shall not be greater than $1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.
CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)

This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant:
   Porterville Chamber
   93 North Main Street

2 Address where amplification equipment is to be used:
   Main Street

3 Names and addresses of all persons who will use or operate the amplification equipment:
   Date McCallum
   Mr. Lehn
   Debra Lee Espino

4 Type of event for which amplification equipment will be used:
   Iris Festival

5 Dates and hours of operation of amplification equipment:
   4/28/2012 9am-5pm

6 A general description of the sound amplifying equipment to be used:
   300 watts

Section 18-9
It shall be unlawful for any person within the city to use or operate or cause to be used or operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section.
(Ord. Code § 8311)

Section 18-14
It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, connected or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the Chief of Police, which permit shall be granted at the will of the Chief of Police upon application in writing. Therefore, but which permit, when granted, shall be revocable by the City Council whenever any such loudspeaker or sound amplifier shall be the cause or deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the Council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 8312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars ($400), or both such imprisonment and fine:
(2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Signature of Applicant

Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGES YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

City of Porterville, Chief of Police/Designee

Date

CONDITIONS ATTACHED
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  2/27/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Walter Mortensen Insurance
CA License #0B44424
89 East Mill Ave.
Porterville  CA  93257

INSURED
Porterville Chamber of Commerce
93 N. Main St.
Porterville  CA  93257-3711

CONTRACT NAME  Jacqueline Madrigal
PHONE / FAX: (559) 781-5200
Email: jmadrigal@pmiins.com
PRODUCER CUSTOMER ID #: 00110327

INSURER A: Travelers Property Casualty
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES  CERTIFICATE NUMBER: CL11611452670

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<tr>
<th>ISO NTR</th>
<th>TYPE OF INSURANCE</th>
<th>ADDITIONAL INSURED LOC</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
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<td></td>
<td>COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR</td>
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<td>EACH OCCURRENCE $ 1,000,000</td>
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<td>DAMAGE TO PROPERTY ON PREMISES (Per occurrence) $ 100,000</td>
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<td>MED EXP (Any one person) $ 5,000</td>
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<td>PERSONAL &amp; ADJURY INJURY $ 1,000,000</td>
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<td>GENERAL AGGREGATE $ 3,000,000</td>
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<td>PRODUCTS - COMBINED AGG $ 3,000,000</td>
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<td>EXCESS LIABILITY</td>
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<td>CLAIMS-MADE</td>
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<td>RETENTION</td>
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<td>A</td>
<td>WORKERS COMPENSATION AND EMPLOYER'S LIABILITY</td>
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<td>WC STATUTORY LIMITS</td>
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<td>ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (If Mandatory in NH)</td>
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<td>DESCRIPTION OF OPERATIONS below</td>
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</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder is added as Additional Insured. Certificate issued as evidence of General Liability Insurance Coverage maintained by the Named Insured. Coverage is subject to "all" policy terms, conditions, limitations and/or exclusions.

Re: Iris Festival dated April 28, 2012

CERTIFICATE HOLDER  CANCELLATION

City of Porterville
291 N Main Street
Porterville, CA  93257

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ronald Burcham/JMADRI

ACORD 25 (2009/09)
INS25 (2009/09)

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The ACORD name and logo are registered marks of ACORD.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CHARITY FIRST—AMENDMENT OF COVERAGE—WHO IS AN INSURED

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE
Name Of Person Or Organization (Additional Insured): City of Porterville

Designation Of Premises (Part Leased to You)
Blanket

WHO IS AN INSURED (Section II) is amended to include as an insured:

A. Your members and volunteers but only with respect to their liability for your activities or activities they perform on your behalf;

B. Your trustees or members of the board of governors while acting within the scope of their duties as such on your behalf; and

C. Person(s) or organization(s), whether or not shown in the Schedule above, but only with respect to their liability arising out of:
   1. Their financial control over you;
   2. Their requirements for certain performance placed upon you, as a non-profit organization, in consideration for funding or financial contributions you receive from them;
   3. The ownership, maintenance or use of that part of a premises leased to you; or
   4. "Your work" for that insured by or for you.

As respects Part C.3. above, this insurance does not apply to:
   (a) Structural alterations, new construction or demolition operations performed by or on behalf of the person(s) or organization(s); or
   (b) Any "occurrence" which takes place after you cease to be a tenant in that premises.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Walter Mortensen Insurance
CA License #OD44424
410 North Main Street
Porterville CA 93257

INSURED
Benevolent & Protective Order of Elks of USA
Lodge 1342
386 N Main Street
Porterville CA 93257

CONTACT NAME: Jacqueline Madrigal
PHONE (Act. No. Ext.): (559) 781-5200
FAX: (Act. No.): (559) 781-3229
EMAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE:
INSURER A: Mount Vernon Fire Ins. Co.
NAIC #

COVERAGE NUMBER: CL1231462683
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
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<td>PERSONAL &amp; ADV INJURY: $1,000,000</td>
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<td>PRODUCTS - COMMERCIAL: $2,000,000</td>
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<td>LIQUOR LIABILITY: $2,000,000</td>
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<td>COMBINED SINGLE LIMIT: $2,000,000</td>
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<td>BODILY INJURY (Per person): $</td>
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<td>BODILY INJURY (Per accident): $</td>
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<td>PROPERTY DAMAGE (Per accident): $</td>
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<td>E.L. EACH ACCIDENT: $</td>
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<td>E.L. DISEASE - EA EMPLOYEE: $</td>
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<td>E.L. DISEASE - POLICY LIMIT: $</td>
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</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required): City of Porterville is added as Additional Insured to the General Liability Policy per attached form #CG 20 11 (01 96) Coverage is subject to "all" the terms, conditions, limitations and/or exclusions of the policy.

Regarding: Iris Festival, April 2012

CERTIFICATE HOLDER
City of Porterville
291 N Main Street
Porterville, CA 93257

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Ronald Burcham/JMADRI

ACORD 25 (2010/05)
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The ACORD name and logo are registered marks of ACORD.
THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):
   CITY OF PORTERVILLE
   PORTERVILLE CA 93257

2. Name of Person or Organization (Additional Insured):
   CITY OF PORTERVILLE
   291 N MAIN STREET
   PORTERVILLE CA 93257

3. Additional Premium:
   50.00

(if no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.

2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.
CITY OF PORTERVILLE/POLICE DEPARTMENT
Community Civic Event Application

PORTERVILLE IRIS FESTIVAL – April 28, 2012

Proposed Conditions/Requirements for Porterville Iris Festival – Downtown Porterville

➢ City Council approval is required for all street closures.

➢ On all streets approved for closure, ensure adequate barricades/barriers are used to warn motorists of non-access and prevent vehicle access to those designated areas.

➢ If event organizers anticipate the need for removal of parked vehicles from public roadways related to the event, the affected public roadways must be posted with appropriate signage no less than 24 hours in advance of the event. Said signs and associated posting must meet minimum requirements as established by the California Vehicle Code. (Recommend event organizers contact Officer Carl Jordan of the Porterville Police Department/Traffic Unit in order to ensure that signs meet the requirements as established by law).

➢ Food vendors should provide inspection certificates from the Tulare County Health Department to members of the organizing committee, to ensure food product safety.

➢ A Beer Garden shall be established and alcohol may only be sold and consumed within the designated beer garden. A minimum of two (2) security guards shall be assigned to control the Beer Garden while it is in operation. No persons under the age of 21 shall be allowed to enter the beer garden and no alcohol shall be allowed to leave the beer garden. The consumption of alcohol at any other event site shall be strictly prohibited.

➢ Event organizers shall have applied and been granted a temporary license to sell alcohol, from the CA Dept. of Alcoholic Beverage Control.

➢ An Outside Amplifier Permit has been approved and granted. However, event organizers shall not allow music to be played so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.

➢ At conclusion of event, event organizers shall ensure streets are promptly cleared of any vehicles, equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Dan Haynes, Lieutenant
Police Department
March 1, 2012

EXHIBIT B