SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF PORTERVILLE - CHILDREN'S CHRISTMAS PARADE – DECEMBER 5, 2013

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce and Rotary Club of Porterville are requesting approval to hold the annual Children's Christmas Parade along Main Street on Thursday, December 5, 2013 from 5:00 p.m. to 9:00 p.m. This application is being submitted under the Community Civic Event Ordinance No. 1326, as amended. The following closures are requested:

STREETS (5:00 p.m. - 9:00 p.m.):
- Main Street from Danner Avenue to Olive Avenue;
- Olive Avenue from Hockett Street to Second Street;
- Morton Avenue from Hockett Street to Second Street;
- Harrison Avenue from Hockett Street to Second Street;
- Thurman Avenue from Hockett Street to Second Street;
- Putnam Avenue from Hockett Street to Second Street;
- Mill Avenue from Hockett Street to Second Street;
- Cleveland Avenue from Hockett Street to Second Street;
- (not blocking street for fire access.)
- Oak Avenue from Hockett Street to Second Street;
- Garden Avenue from Main Street to Second Street;
- Second Street from Olive Avenue to Oak Avenue;
- School Avenue, Bellevue Avenue, North Avenue and Doris Avenue from Main Street to Second Street and Sunnyside.

SIDEWALKS (5:00 p.m. - 9:00 p.m.):
- Main Street from Danner Avenue to Olive Avenue and Olive Avenue from Main Street to Second Street.

PARKING SPACES (6:00 a.m. - 9:00 p.m.):
- Main Street in front of Chamber of Commerce

PARKING SPACES (3:00 p.m. - 9:00 p.m.):
- Main Street, north end, in front of City hall

This application has been routed according to the ordinance regulations and has been reviewed by all departments involved. The requirements are listed on the attached copy of the Application, Agreement, Exhibit A and Exhibit B.

DD  Appropriated/Funded  CM  Item No. 15
The closure of Main Street at 5:00 p.m. will require the early closure of the Fixed Route Transit System at 4:30 p.m., instead of the usual 7:00 p.m., on December 5, 2013. Staff is requesting that Council authorize the change in schedule for the Fixed Route system only.

Early closure of the parking spaces in front of City Hall is requested from 3:00 p.m. to 5:00 p.m. for placement of the announcer’s stand. This will adversely affect City Hall patrons. This conflict is resolved by placing the announcer’s stand at the north end of City Hall along Main Street.

RECOMMENDATION: That Council:

1. Approve the Community Civic Event application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the Restrictions and Requirements contained in the Application, Agreement, Exhibit A and Exhibit B of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 5, 2013;
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

ATTACHMENTS: Community Civic Event Application and Agreement, Exhibit A, Exhibit B, Outside Amplifier Permit, Street Map and Certificate of Insurance.
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A
COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? YES___ NO___ Event Flyer? Yes___ E-mail address? Website?

Application date: September 25, 2013 Event date: December 5, 2013

Name of Event: Children's Christmas Parade

Sponsoring organization: Porterville Chamber of Commerce
Address: 93 N. Main St.

Authorized representative: Darlene Carter
Address: 93 N. Main St. Porterville, CA 93257

Event chairperson:

Location of event: Main St., from Dianne to Olive, side streets for assembly
and disbursement

Type of event: Children's Christmas Parade

Non-profit organization status:

City services requested: (fees associated with these services will be billed separately):
Barricades (quantity): Yes ___ No ___ Street sweeping Yes ___ No ___
Police protection Yes ___ No ___ Refuse pickup Yes ___ No ___
Other:

Parks facility application required: Yes ___ No ___ Attached ___
Assembly permit required: Yes ___ No ___ Attached ___

STAFF COMMENTS (list special requirements or conditions for event):

Appr. Deny
_______  _______ Pub. Works Dir.
_______  _______ Comm. Dev. Dir.
_______  _______ Field Svcs. Mgr.
_______  _______ Fire Chief
_______  _______ Parks Dir.
_______  _______ Police Chief
_______  _______ Admin. Svcs. Dir.
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?
A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted NO LESS THAN 30 DAYS PRIOR to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at [www.ci.porterville.ca.us/govt/CityClerk/](http://www.ci.porterville.ca.us/govt/CityClerk/), Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred ($100) for the first violation.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department prior to the City of Porterville Council's approval. The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than one million dollars ($1,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 1b)

Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Authorized Representative Initials

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a ‘Temporary Food Facilities’ permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tulareehs.org.

Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit ‘A.’ The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Botany Club of Porterville
Porterville Chamber

(Name of Organization)

(Signature)

(Date)

2 of 4
CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: *Children's Christmas Parade*

Sponsoring organization: *Rotary Club of Porterville, Porterville Chamber of Commerce*

Location: *Main St.* Event date: **Dec 5, 2013** Event time: **5pm-9pm**

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations per *City of Porterville Municipal Code 15-20(E) Community Civic Events (16).* This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE WEEK PRIOR TO THE EVENT.**

<table>
<thead>
<tr>
<th>Vendor name</th>
<th>Address/Telephone</th>
<th>Business License required?</th>
<th>Type of Activity</th>
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*Municipal Code 15-20(E) Community Civic Events (16): Business License Fees: Any individual, company, firm, concessionaire, fair operator, carnival operator, etc., who engages in, conducts, organizes, or promotes business for profit shall pay a business license fee of one dollar ($1.00) per day per amusement, entertainment, exhibit, ride or per booth, space, stall, stand or other enclosed location used for the purpose of advertising, promoting, or sale of, or taking orders for, goods or services; except that no individual, company, firm concessionaire, fair operator, carnival operator, etc., who possesses a valid city business license shall be subject to separate licensing pursuant to this subsection 150.

The nonprofit sponsor shall collect said fee and remit the fee to the city within five (5) working days following the CCE. Said remittance shall be accompanied by a complete list of participants and consecutively numbered receipts written in triplicate, containing the name, address and telephone number of the licensee, and the licensee's California seller's permit number. Said receipts shall be furnished by the city. One copy of the receipt shall be furnished to the licensee, one copy filed with the finance department of the city, and one copy retained by the CCE sponsor for a period of three (3) years for audit purposes.

3 of 4
CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: **Children’s Christmas Parade**

Sponsoring organization: Rotary Club of Porterville, Porterville Chamber of Commerce, City of Porterville

Event date: **December 5, 2013**

Hours: 5am-9pm streets & sidewalk

6am parking spaces in front of chamber

3pm parking spaces in front of City Hall

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>Main St</td>
<td>Danner Ave</td>
<td>Olive Ave</td>
<td>Parade Route &amp; Assembly</td>
</tr>
<tr>
<td>Olive Ave</td>
<td>Hackett St.</td>
<td>Second St.</td>
<td>Parade Route</td>
</tr>
<tr>
<td>Moxon Harrison</td>
<td>Hackett St.</td>
<td>Second St.</td>
<td>Adjacent to</td>
</tr>
<tr>
<td>7th and lemon street</td>
<td></td>
<td></td>
<td>Parade Route</td>
</tr>
<tr>
<td>Garden Ave</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Adjacent to Parade Rac</td>
</tr>
<tr>
<td>School, Beleyview</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Parade Assembly</td>
</tr>
<tr>
<td>North &amp; Doris</td>
<td></td>
<td>Division &amp; Sunny</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>North</td>
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<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
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<tbody>
<tr>
<td>Second St.</td>
<td>Olive Ave</td>
<td>Oak Ave</td>
<td>Parade Disbursement</td>
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<table>
<thead>
<tr>
<th>Sidewalks</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main St.</td>
<td>Danner Ave</td>
<td>Olive Ave</td>
<td>View Parade and Assembly</td>
</tr>
<tr>
<td>Olive Ave</td>
<td>Main St.</td>
<td>Second St.</td>
<td>Assembly Area</td>
</tr>
</tbody>
</table>

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<tr>
<th>Parking lots and spaces</th>
<th>Location</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main St (Spaces)</td>
<td>Chamber of Commerce 930 N. Main St.</td>
<td>Judges’ Stand</td>
</tr>
<tr>
<td>Main St (Spaces)</td>
<td>City Hall 2911 W. Main St.</td>
<td>Announcer's Stand</td>
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REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE
ROTARY CLUB OF PORTERVILLE

CHILDREN’S CHRISTMAS PARADE

DECEMBER 5, 2013

Finance Director:
M. Bemis

Public Works Director:
B. Rodriguez

Community Development Director:
B. Dunlap

Field Services Manager:
B. Styles

City crews will provide street closures and clean up.

Fire Chief:
G. Irish

Parks and Leisure Services Director:
D. Moore

Keep public out of Main Street planters.

Police Captain:
D. Haynes

See list of Conditions/Requirements for Children's Christmas Parade in Exhibit B.

Administrative Services Director:
P. Hildreth

See Exhibit A, page 2.
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsors: Porterville Chamber of Commerce, Rotary Club of Porterville
Event: Children's Christmas Parade
Event Chairman: Donnette Carter
Location: Main Street
Date of Event: December 5, 2013
Time of Event: 5:00 p.m. to 9:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and Rotary Club of Porterville provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville and the Successor Agency to the Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as Additional Insured against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

a. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than $1,000.

a. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A: VII, and the insurance company must be an 'admitted' insurer in the State of California.
CITY OF PORTERVILLE
Community Civic Event Application

ANNUAL CHILDREN’S CHRISTMAS PARADE / DECEMBER 5, 2013

Conditions/Requirements for Children’s Christmas Parade

➢ City Council approval is required for any/all street closures.

➢ Ensure highly visible and adequate barricades/barriers are used to warn motorists of non-access to closed streets and prevent vehicle access to those designated areas.

➢ Children’s Christmas Parade Committee should meet with street vendors to coordinate rules regarding their activities, such as:
  ▪ Staying off the parade route (street area) and avoid crossing in front of floats or groups.
  ▪ Shall not sell silly string, snap caps or party poppers.
  ▪ Ensure each vendor has properly obtained a City business license.

➢ Food vendors should be situated where they will not block the sidewalk.

➢ Food vendors should provide inspection certificates from the Tulare County Health Department to members of the Children’s Christmas Parade Committee, to ensure safe food products.

➢ Throwing candy from vehicles, floats, or any parade entry is prohibited. This results in children scampering to catch or find candy in a crowded environment, and causes others to run out into the street. This practice creates significant and unnecessary risk for parade goers. All registered parade entrants should be informed of this prohibition and efforts taken to cease this practice.

➢ An Outside Amplifier Permit has been requested and approved. However, event organizers should not allow amplification to be so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.

➢ Event organizers shall establish contact with Sergeant Rick Carrillo (Porterville Police Department/Traffic Unit) no less than 30 days in advance of the event in order to coordinate efforts related to the posting of the parade route and advance enforcement. Sergeant Carrillo can be contacted at 559-782-7408 or 559-782-7400.

Dan Haynes, Captain
Porterville Police Department
CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)

This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant:  

Douxette Carter

2 Address where amplification equipment is to be used:  

1453 Main Street

3 Names and addresses of all persons who will use or operate the amplification equipment:  

Rotary Club and Chamber of Commerce

4 Type of event for which amplification equipment will be used:  

Children's Christmas Parade

5 Dates and hours of operation of amplification equipment:  

December 5, 2013, 1200 - 1800 Hours

6 A general description of the sound amplifying equipment to be used:  

Musical Devices on Floats

Section 18-9  It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14  It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary in the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the discretion of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 416.2  Any of the following persons shall be punished by Imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars ($400), or both such imprisonment and fine:  

(2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Signature of Applicant

Date

10/1/13

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCAITION OF THE PERMIT.

Date

City of Porterville/Chief of Police Designee

10-4-13
Children's Christmas Parade

Parade Route from Morton to Olive
Assembly Area from Doris to Morton

ZALUD PARK

DORIS AVE.

NORTH AVE.

SECOND ST.

BELLVIEW AVE.

SCHOOL AVE.

SECOND ST.

THIRD ST.

FOURTH ST.

G.ST.

EL GRANITO

BELLEVUE SCHOLL

HAWAII

MORTON

BARTLETT MIDDLE SCHOOL

CLEVELAND

OLIVE ST.

OLIVE AVE.

WILLLOW AVE.

POLICE

CIVIL CENTER

POCKET DIVISION

SUBJECT LOCATION

WILLLOW

G.ST.

E.ST.

F.ST.

D.ST.

H.ST.

A.ST.
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/16/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: if the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
LOCKTON COMPANIES, LLC - K CHICAGO
525 W. Monroe, Suite 600
CHICAGO, IL 60661
(312) 699-6900

CONTACT NAME: Lockton Companies, LLC
PHONE: 1-800-921-3172
FAX: 1-312-681-6769
E-MAIL: Rotary@lockton.com

INSURER(S) AFFORDING COVERAGE
INSURER A: ACE American Insurance Company
NAIC #: 22667
INSURER B: ACE Property & Casualty Insurance Co.
NAIC #: 20699

INSURED
All Active US Rotary Clubs & Districts
Attn: Risk Management Division
1560 Sherman Ave.
 Evanston, IL 60201-3698

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

| INSURER LTR | TYPE OF INSURANCE | ADDL. SUB.
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<th>N</th>
<th>WWG</th>
<th>POLICY NUMBER</th>
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<th>POLICY EXP (MM/DD/YYYY)</th>
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<td>WORKERS COMPENSATION AND EMPLOYER'S LIABILITY</td>
<td>NOT APPLICABLE</td>
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<td>Y</td>
<td>ANY PROPRIETOR'S PARTNER'S EXECUTIVE OFFICER/MEMBER EXCLUSION (Mandatory in N. H.)</td>
<td>N/A</td>
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarke Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written and signed contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

The City of Porterville
and Successor Agency to the Porterville Redevelopment Agency
291 N Main St.
Porterville, CA 93257

RE: Rotary Club of Porterville, Children's Christmas Parade on December 5, 2013

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Where required by written contract provided that such was executed prior to the date of loss.

The City of Porterville
and Successor Agency to the Porterville Redevelopment Agency
291 N Main St.
Porterville, CA 93257

RE: Rotary Club of Porterville, Children's Christmas Parade on December 5, 2013

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
   1. In the performance of your ongoing operations; or
   2. In connection with your premises owned by or rented to you.

However:
   1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
   2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of Insurance:
   1. Required by the contract or agreement; or
   2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.