SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE IGLESIA 
DEL NAZARENO – MOTHERS UNITED AGAINST GANG VIOLENCE 2ND 
ANNUAL CANDLELIGHT VIGIL FOR VICTIMS OF CRIME – 
DECEMBER 12, 2013

SOURCE: Finance Department

COMMENT: The Porterville Iglesia del Nazareno, together with Mothers United Against 
Gang Violence is requesting approval to hold their 2nd Annual Candlelight 
Vigil for Victims of Crime event at Centennial Park, on Thursday, 
December 12, 2013 from 5:30 p.m. until 8:00 p.m. This candlelight vigil is 
being held for families who have lost loved ones due to violent crimes. 
There will be prayers, gospel music and a canned food drive during the 
event. No street or sidewalk closures have been requested. They are 
requesting the use of the electrical outlets for the gospel singers.

This request is made under the Community Civic Events Ordinance No. 
1326, as amended. The application has been routed according to the 
ordinance regulations and reviewed by all departments involved. The 
requirements are listed on the attached copy of the application, agreement 
and Exhibit A.

RECOMMENDATION: That the Council approve the attached Community Civic 
Event Application and Agreement submitted by Porterville 
Iglesia del Nazareno and Mothers United Against Gang 
Violence, subject to the Restrictions and Requirements 
contained in the Application, Agreement and Exhibit ‘A’ of 
the Community Civic Event Application.

ATTACHMENT: Community Civic Event Application, Agreement, Exhibit 
A, Map and Outside Amplifier Permit.
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A
COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Application date: 12/4/13  Event date: Dec 12th  Event time: 5:30 - 8 pm

Name of Event: 2nd Annual Candle Light Vigil For Victims of Crime
Sponsoring organization: Nazarene Church
Address: 137 E Market
Authorized representative: Mary Martinez
Phone #: 756-4255
Address: 843 W Icani Ave
Phone #: 359-4035
Event chairperson: Mary Martinez
Phone #: 756-4255

Location of event (location map must be attached): Centennial Park

Type of event: Candle Light Vigil - For families who have lost one due to violent crime. Prayer, Gospel music.
Nonprofit status determination: Non-profit Association pending

City services requested (an (fees associated with these services will be billed separately)

Barricades (quantity): No  Street sweeping: Yes  Refuse pickup: Yes  Other: Need electrical outlet on

Parks facility application required: Yes  Attached  Assembly permit required: Yes  Attached

STAFF COMMENTS (list special requirements or conditions for event):

Approve Deny
____  ____  Bus Lic Spvr
____  ____  Pub Works Dir
____  ____  Comm Dev Dir
____  ____  Field Svcs Mgr
____  ____  Fire Chief
____  ____  Parks Dir
____  ____  Police Chief
____  ____  Deputy City Mgr

1 of 4
CITY OF PORTERVILLE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

<table>
<thead>
<tr>
<th>What constitutes a Community Civic Event?</th>
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<tbody>
<tr>
<td>A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.</td>
</tr>
</tbody>
</table>

Authorization: This permit must be submitted NO LESS THAN 30 days PRIOR to the date of the event in order to obtain City Council approval.

City Code requirements:
- At least 48” must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. The amounts of such insurance and any additional requirements are listed in Exhibit "A." This original certificate shall be submitted prior to the event.

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars ($1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permittee, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a health permit(s) from the County of Tulare Department of Health if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department call 559.788.1199, or fax information to, 559.788.1313.

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 1325, as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

<table>
<thead>
<tr>
<th>Uplift Your United Against Gang Violence</th>
<th>Mary Jarvis</th>
<th>12/07/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Name of organization)</td>
<td>(Signature)</td>
<td>(Date)</td>
</tr>
</tbody>
</table>
CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event:  Mothers United Against Gang Violence

Sponsoring organization:  Presents 2nd Annual Candle Light Vigil

Location:  Centennial Park  Event date:  12/13  Event time:  6:30-8:00

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION. Vendors with no valid City of Porterville business license are required to pay $1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted NO LESS THAN ONE week prior to the event.

<table>
<thead>
<tr>
<th>Vendor name</th>
<th>Address/Telephone</th>
<th>Business License required</th>
<th>Type of Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mothers United Against Gang Violence</td>
<td>443 W. Ivenac Ave</td>
<td></td>
<td>Free raffle, free food and drive</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>for disadvantaged families</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Serving refreshment, free cookies, punch potf</td>
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</tbody>
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CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: 2nd Annual Candle Light Vigil
Sponsoring organization: 60 M.U.A.C.V.

Event date: Dec 12
Hours: 6:30-

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

<table>
<thead>
<tr>
<th>Street Name</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thru ro</td>
<td>5pm</td>
<td>8pm</td>
<td>Candel Light Vigil</td>
</tr>
</tbody>
</table>

NONE

<table>
<thead>
<tr>
<th>Sidewalks</th>
<th>From</th>
<th>To</th>
<th>Activity</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Parking lots and spaces</th>
<th>Location</th>
<th>Activity</th>
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REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE IGLESIA DEL NAZARENO AND MOTHERS UNITED AGAINST GANG VIOLENCE

2ND ANNUAL CANDLELIGHT VIGIL FOR VICTIMS OF CRIME

DECEMBER 12, 2013

Finance Director:  
M. Bemis

Public Works Director:  
B. Rodriguez

Community Development Director:  
B. Dunlap

Field Services Manager:  
B. Styles

No comments.

Fire Chief:  
G. Irish

Parks and Leisure Services Director:  
D. Moore

Vehicles to remain off the grass.

Police Captain:  
D. Haynes

Administrative Services Director:  
P. Hildreth

See Page 2, Exhibit A.

EXHIBIT A, Page 1
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Iglesia del Nazareno
Event: Mothers United Against Gang Violence
       2nd Annual Candlelight Vigil for Victims of Crime
Event Chairperson: Mary Martinez
Location: Centennial Park
Date of Event: December 12, 2013

RISK MANAGEMENT: Conditions of Approval

That the Porterville Iglesia del Nazareno provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than $1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville Agency, its Officers, Employees, Agents and Volunteers as Additional Insured against all claims arising from, or in connection with, the Permittee’s operation and sponsorship of the aforementioned Community Civic Event

A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than $1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less that A:VII, and the insurance company must be an “admitted” insurer in the State of California.
This application must be submitted 10 days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1. Name and home address of the applicant:
   Mary Martinez
   Phone # 756-4255
   Centennial Park, N. Main St.

2. Address where amplification equipment is to be used:
   Centennial Park
   Phone #

3. Names and addresses of all persons who will use or operate the amplification equipment:
   Cheryl Oreque
   843 W. Kanai Ave., Porterville, Ca.

4. Type of event for which amplification equipment will be used:
   Candle Light Vigil

5. Dates and hours of operation of amplification equipment:
   Dec 13th, Centennial Park, Casa de

6. A general description of the sound amplifying equipment to be used:
   Sound system for microphones and
   Gospel Singer to sing.
I hereby certify that all statements and answers on this registration form are true and correct.

Applicant: [Signature] 12/4/13

Chief of Police: [Signature] Date

Section 18-14 City Ordinance Outside Amplifiers; permit required.
It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or connected any loud-speaker or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, without having first procured a permit from the Chief of Police.

Section 18-9 City Ordinance, Radios, record players, etc.
It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, juke box, record player, loudspeaker musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort of the occupants of nearby residences.

California Penal Code Section 415
Any person who maliciously and willfully disturbs another person by loud and unreasonable noise, is guilty of a misdemeanor.

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

cc: 

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3/27/01