Call to Order at 5:32 p.m.
Roll Call: Council Member Reyes, Council Member Ward, Council Member Gurrola, Vice Mayor Hamilton, Mayor Stowe

ORAL COMMUNICATIONS
None

CITY COUNCIL CLOSED SESSION:
A. Closed Session Pursuant to:
   2 - Government Code Section 54957.6 – Conference with Labor Negotiator. Agency Negotiator: John Lollis, Steve Kabot, and Patrice Hildreth. Employee Organizations: Porterville City Employees Association; Management and Confidential Series; Porterville Police Officers Association; Fire Officer Series; Porterville City Firefighters Association; Public Safety Support Unit; and all Unrepresented Management Employees.
   3- Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: City of Porterville v. Corridor Group LLC, Tulare Superior Court No. PCU255344
   4- Government Code Section 54956.9(d)(3) – Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation: One case in which facts are not known to potential plaintiff.
   5- Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation: Two Cases.

6:30 P.M. RECONVENE OPEN SESSION AND
REPORT ON REPORABLE ACTION TAKEN IN CLOSED SESSION
City Attorney Julia Lew reported that no reportable action took place.

Pledge of Allegiance Led by Mayor Stowe
Invocation – a moment of silence was observed.

PRESENTATIONS
Outstanding Business – Golden Touch Limousine
Employee Service Awards – Ryan Smalley, Dominic Barteau, and Sarah Weaver
Rocky Hill Speedway Local Dignitary Race

AB 1234 REPORTS
This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Tulare County Association of Governments (TCAG) – November 17, 2014
Council Member Gurrola indicated that the meeting was very short and that there was nothing to report.

2. Local Agency Formation Committee (LAFCO) – November 5, 2014
Vice Mayor Hamilton reported on action pertaining to an annexation.

REPORTS

This is the time for all committee/commission/board reports; subcommittee reports; and staff informational items.

I. City Commission and Committee Meetings:
1. Parks & Leisure Services Commission – November 6, 2014
   Commissioner Moore presented the Commission’s Monthly Report which consisted of park and Sports Complex improvements, the grand opening of Fallen Heroes Park, and Veterans Day Run. He also spoke of the upcoming Tree Lighting Ceremony and a request received from Porterville Little League regarding a larger field.

2. Library & Literacy Commission – November 13, 2014
   Commissioner LaVonne indicated that the Council would soon be receiving correspondence from the Commission; reported on patron statistics; expressed support for the appointment of an individual to the Commission’s vacancy; and announced Santa photo opportunities at the library.

3. Arts Commission – no meeting; and no report.

   Commissioners Stephanie Perez and Katie Murrillo from Granite Hills reported on the StepUp Banner Contest winner, and plans for a dodgeball tournament between the high schools.

5. Transactions and Use Tax Oversight Committee (TUTOC) – November 12, 2014
   Committee Chair Fletcher stated that he would be providing a report of the meeting upon completion of the minutes.


II. Staff Informational Reports


ORAL COMMUNICATIONS

- Richard Hatfield, Porterville, requested that the City look into connecting the residences along E. Worth to City water.
- Brock Neeley, Porterville, expressed issue with sponsorship requirement as it pertained to proclamations and the status of pending appendices within the Council Handbook.
- Austin Slater, from Porterville College Young Democrats Club, spoke of the club’s intent to have a presence at City Council meetings in the future.
- Patience Christenson, introduced herself and expressed her interest in serving on the Library and Literacy Commission.
- Barry Caplan, spoke of circumstances leading up to a change in the proclamation process and the implementation of said process; and suggested that the current system was
discriminatory against the LGBT community.

- Monty Schaffer, expressed an interest in wanting to open a business.
- Mike Boudreaux, Tulare County Sheriff, expressed contentment with the collaborative relationship between the Porterville Police Department and Tulare County Sheriff’s Office.

CONSENT CALENDAR

COUNCIL ACTION: MOVED by Council Member Gurrola, SECONDED by Council Member Ward that the City Council approve Item Nos. 1 through 9. The motion carried unanimously.

1. CITY COUNCIL MINUTES OF NOVEMBER 4, 2014

Recommendation: That the City Council approve the Minutes of November 4, 2014.

Documentation: M.O. 01-111814
Disposition: Approved.

2. AUTHORIZATION TO ADVERTISE FOR BIDS – TOMAH STORM DRAIN PROJECT

Recommendation: That City Council:
1. Approve staff’s recommended plans and project manual;
2. Authorize staff to advertise for bids on the project; and
3. Authorize the Finance Director to appropriate Developer Impact Fee Funds in the amount of $30,000.

Documentation: M.O. 02-111814
Disposition: Approved.

3. ACCEPTANCE OF PROJECT – TRANSIT FIBER OPTIC CONDUIT INSTALLATION PROJECT

Recommendation: That City Council:
1. Accept the project as complete;
2. Authorize the filing of the Notice of Completion; and
3. Authorize the release of the 5% retention thirty-five (35) days after recordation, provided no stop notices have been filed.

Documentation: M.O. 03-111814
Disposition: Approved.

4. AMENDMENT OF DEE JASPAR AND ASSOCIATES WATER WELL DESIGN AND INSPECTION SERVICE AGREEMENT – WATER SYSTEM MODELING
Recommendation: That City Council:
1. Authorize the Mayor to execute Addendum No. 3 to Dee Jaspar & Associates Service Agreement at an agreed upon fee of $11,110 for the services described herein; and
2. Authorize progress payments up to 100% of the fee amount and authorize a 10% contingency to cover unforeseen costs.

Documentation: M.O. 04-111814
Disposition: Approved.

5. FEDERALLY DESIGNATED PROMISE ZONE FOR TULARE COUNTY

Recommendation: That the City Council authorize the Mayor to sign the letter of commitment to participate in the Promise Zone.

Documentation: M.O. 05-111814
Disposition: Approved.

6. REQUEST TO RESCHEDULE A PUBLIC HEARING FOR THE CONSIDERATION OF A CONDITIONAL USE PERMIT (PRC 2014-011-C) TO ALLOW THE UPGRADE TO A TYPE 21 GENERAL OFF-SALE LICENSE FOR ALCOHOL SALES LOCATED AT 1187 WEST HENDERSON AVENUE

Recommendation: Direct staff to publish a public notice scheduling the Conditional Use Permit (Resolution 73-2014) for reconsideration at the meeting of December 2, 2014.

Documentation: M.O. 06-111814
Disposition: Approved.

7. REQUEST FOR STREET CLOSURE – MYERS’ TWENTIETH ANNUAL CHRISTMAS TREE MEMORIAL SERVICE

Recommendation: That the City Council approve the closure of “E” Street, between Putnam and Cleveland, on December 9, 2014, from 5:00 p.m. to 9:00 p.m. subject to the conditions specified.

Documentation: M.O. 07-111814
Disposition: Approved.

Recommendation: That the City Council:
1. Approve the Community Civic Event application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the Restrictions and Requirements contained in the Application, Agreement, Exhibit A and Exhibit B of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 4, 2014; and
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m. to those at the north end of City Hall along Main Street.

Documentation: M.O. 08-111814
Disposition: Approved.

9. CANCELLING JANUARY 6, 2015 CITY COUNCIL MEETING

Recommendation: That the City Council cancel the January 6, 2015 Council Meeting.

Documentation: M.O. 09-111814
Disposition: Approved.

The Council recessed for ten minutes at 7:23 p.m.

PUBLIC HEARINGS

10. REQUEST FOR A CONDITIONAL USE PERMIT (PRC 2014-019-C) TO ALLOW FOR THE SALE OF ALCOHOL UNDER A TYPE 41 BEER AND WINE LICENSE IN CONJUNCTION WITH A RESTAURANT FOR APPLEBEE’S LOCATED AT 892 W. HENDERSON AVENUE

Recommendation: That the City Council:
1. Adopt the draft resolution approving Conditional Use Permit (PRC 2014-019-C) subject to conditions of approval; and
2. Authorize the mayor to sign the Letter of Public Convenience or Necessity.

City Manager John Lollis introduced the item. Community Development Director Jenni Byers indicated that the public hearing notice had incorrectly identified an application for a Type 41 license, and requested that the Council accept public comment with the knowledge that the item would be re-noticed to properly identify a Type 47 license and come back on December 2, 2014.

The public hearing was opened at 7:36 p.m.
Brock Neeley, Porterville, presented the Council with information from the 2013 DUI-MIS Report, and expressed concern regarding a saturation of alcohol sale licenses.

Steven Franklin, Area Director of Apple American Group Restaurants, spoke briefly about the company and their excitement about doing business in Porterville.

The public hearing was closed at 7:38 p.m.

City Attorney Lew noted that the comments made would be included in the record for the Type 47 public hearing on December 2nd.

Documentation: None
Disposition: Public Hearing to be re-noticed for December 2, 2014.

SCHEDULED MATTERS

11. CONSIDERATION OF CITY COUNCIL PROCEDURAL HANDBOOK

Recommendation: That the City Council consider the City Council Procedural Handbook, and adopt changes to the Handbook and/or provide direction to staff as deemed appropriate.

City Manager Lollis introduced the item and presented the staff report.

Council Member Gurrola identified the following housekeeping items:

- Page 8 of 25 – inquired about consideration of seniority in determining Council seating arrangements;
- Page 9 of 25 letter e – she noted the process was not being practiced and inquired about the need to keep the language;
- Page 15 of 25 – delivery of hardcopy agenda packet no longer applies and requested that process be updated to reflect electronic agenda process;
- Page 19 of 25 – requested that tickets could be used by other members of the Council if the mayor and vice mayor were unable to attend; and
- Page 23 of 25 – inquired about wireless communication policy and additional language pertaining to agenda delivery.

The Council discussed the identified items, and agreed that language regarding the agenda delivery process should be updated to reflect the current electronic process and No. 2 on Page 19 of 25 regarding event tickets should be removed.

Staff indicated that a wireless communication policy had been brought to the Council in the past, but had not been adopted due to changes in technology over the years.

Lastly, Council Member Gurrola communicated her interest in changing the proclamation process to not require sponsorship for placement on the Consent Calendar for Council consideration, and made a motion as such, which died for lack of a second. Council Member Ward spoke in
opposition to the public having the power to add items to the agenda without a Council sponsor.

Council Member Gurrola then made a motion to return to the previous process which required the Mayor’s approval. The motion was seconded by Council Member Reyes, who requested that members of the council be given the option of signing or not signing the proclamation.

Vice Mayor Hamilton stated that he did not subscribe to the opinion that proclamations were purely ceremonial in nature; and Council Member Ward spoke against granting the mayor the power to do something that was not supported by a majority of the council.

COUNCIL ACTION: MOVED by Council Member Gurrola, SECONDED by Council Member Reyes that the City Council proclamation process return to Mayor’s approval.

AYES: Reyes, Gurrola
NOES: Ward, Hamilton, Stowe
ABSENT: None
ABSTAIN: None

Documentation: M.O. 10-111814

COUNCIL ACTION: MOVED by Council Member Gurrola, SECONDED by Council Member Ward that the City Council approve the identified housecleaning items.

The motion carried unanimously.

Documentation: M.O. 11-111814

Council Member Ward spoke in support of removing the requirement for a motion and a second prior to discussion, and extending the deadline for Council Member Requested Agenda Items from noon on Monday to noon on Wednesday.

COUNCIL ACTION: MOVED by Council Member Ward, SECONDED by Vice Mayor Hamilton that the City Council approve the removal of the requirement for a motion and a second prior to discussion.

AYES: Reyes, Ward, Hamilton, Stowe
NOES: Gurrola
ABSTAIN: None
ABSENT: None

Documentation: M.O. 12-111814

COUNCIL ACTION: MOVED by Council Member Ward, SECONDED by Vice Mayor Hamilton that the City Council approve extending the Council Member Requested Item deadline from noon on Monday to noon on Wednesday.
Lastly, Council Member Ward requested that Page 18, letter D be amended to require Council approval for out of state travel only. The City Attorney advised of AB1234 requirements and suggested language to that regard.

COUNCIL ACTION: MOVED by Council Member Ward, SECONDED by Vice Mayor Hamilton that the City Council approve amending Page 18, letter D to read no City Council approval needed unless it is required by AB1234. The motion carried unanimously.

The Council briefly discussed the consideration of criteria for proclamations and directed staff to calendar consideration for December 16, 2014. City Attorney Lew advised of information she had previously compiled from other cities and indicated she would send it to the Council.

Disposition: Council handbook amended.

12. CONSIDERATION OF APPOINTMENT TO LIBRARY AND LITERACY COMMISSION

Recommendation: That the City Council appoint one individual to fill the vacancy with a term to expire in October of 2015.

City Manager Lollis introduced the item, and the staff report was presented by Administrative Services Director Hildreth. Following which, Vice Mayor Hamilton noted that one of the interested individuals, Patience Christenson, was in attendance.

COUNCIL ACTION: MOVED by Council Member Gurrola, SECONDED by Council Member Ward that the City Council appoint Patience Christenson to the Library and Literacy Commission with a term to expire in October of 2015. The motion carried unanimously.

Disposition: Individual appointed.

13. CONSIDERATION OF ALTERNATIVES FOR UPGRADES TO THE COUNCIL CHAMBERS
Recommendation: That the Council:

1. Approve the proposed Audio/Visual Chamber Upgrades and authorize staff to engage the services of in-house staff for miscellaneous electrical upgrades not to exceed $1,000; and ITC in an amount up to $19,419.97; and

2. Approve one of the four options presented, or any combination thereof, with regard to live/video/audio streaming of City Council Meetings.

City Manager Lollis introduced the item, and the staff report was presented by Administrative Services Director Patrice Hildreth. During the staff report, a presentation prepared by Doug Shumway of SuiteOne was played for the Council.

At the Council’s request, Deputy City Clerk Luisa Zavala and IT Manager Ted Williams addressed questions regarding the implementation of the SuiteView product and the proposed upgrades to chambers. Mr. Williams elaborated on the difficulties with replacing/repairing the dated equipment; the need to scavenge for parts on Ebay; and challenges in interfacing with newer technology. It was proposed by Vice Mayor Hamilton that said equipment should be amortized for replacement.

COUNCIL ACTION: MOVED by Council Member Gurrola, SECONDED by Council Member Reyes that the City Council approve the proposed Audio/Visual Chamber Upgrades and authorize staff to engage the services of in-house staff for miscellaneous electrical upgrades not to exceed $1,000; and ITC in an amount up to $19,419.97.

AYES: Reyes, Gurrola, Hamilton, Stowe
NOES: Ward
ABSTAIN: None
ABSENT: None

Documentation: M.O. 16-111814

A discussion ensued, during which Administrative Services Director Hildreth elaborated on the services proposed to be provided by SuiteOne Media, which she indicated was primarily comprised of unlimited cloud storage and bandwidth for public viewing of the video and/or audio. Director Hildreth then spoke of the benefits of having audio readily available for staff and the public, and the positive impact it would have on staff efficiency. In response to a question posed by Council, Director Hildreth indicated that a free trial period of the SuiteOne Media product was not likely available.

Will Lloyd expressed concerns regarding the production value of the proposed stationary cameras, and spoke of difficulties with his use of Vimeo to host his videos. He applauded staff for looking into live streaming, and suggested that in the event the City discontinued its current arrangement for his services, he would likely continue to video at no charge in order to continue his Council coverage on his website. Mr. Lloyd then offered to work with staff to explore alternatives for streaming his video for the public.
COUNCIL ACTION: MOVED by Council Member Gurrola, SECONDED by Vice Mayor Hamilton that the City Council approve Option No. 3.

AYES: Reyes, Gurrola
NOES: Ward, Hamilton, Stowe
ABSTAIN: None
ABSENT: None

Documentation: M.O. 17-111814

COUNCIL ACTION: MOVED by Vice Mayor Hamilton, SECONDED by Council Member Gurrola that the City Council approve Option 4. The motion carried unanimously.

Documentation: M.O. 18-111814

Disposition: Approved chamber upgrades and Option 4.

The Council adjourned at 9:16 p.m. to a meeting of the Porterville Public Financing Authority.

PORTERVILLE PUBLIC FINANCING AUTHORITY AGENDA
November 18, 2014

Roll Call: Director Reyes, Director Gurrola, Director Ward, Vice President Hamilton, President Stowe

WRITTEN COMMUNICATION

ORAL COMMUNICATIONS
None

PUBLIC FINANCING SCHEDULED MATTER
PFA-1. ANNUAL MEETING OF THE PORTERVILLE PUBLIC FINANCING AUTHORITY

Recommendation: That the City Council, sitting as the Porterville Public Financing Authority, hold a public meeting in accordance with the Authority’s By-laws, accept public comment, and approve the 2014 Status Report for the Redevelopment Bond Issue #1 and refinance of Tax Allocation Bond Projects.

City Manager Lollis introduced the item, and Community Development Director Byers presented the staff report.

Documentation: M.O. PFA 01-111814
Disposition: Approved.
The Board adjourned at 9:18 p.m. to a meeting of the Porterville City Council.

**ORAL COMMUNICATIONS**
- Brock Neeley, spoke of Roberts Rules of Order, and requested that a formal contract be drafted for video services between the City and Will Lloyd.
- Barry Caplan, congratulated Council Member Reyes and Council Member Gurrola for their stance/comments regarding the proclamation process; spoke of ceremonial duties of the Mayor as written in the Charter; and spoke in support of live streaming of council meeting video.

**OTHER MATTERS**
- Vice Mayor Hamilton, thanked individuals for their participation in the Local Dignitaries Race; announced a memorial for Chief Baca to take place on Sunday, 1:00 p.m. at the Rocky Hill Raceway.
- Council Member Gurrola, spoke of the upcoming dedication of the Elders Building at the Tule River Reservation.
- Council Member Ward, expressed an interested in reaching out to veterans to discuss placement of military banners; wished everyone a Happy Thanksgiving; suggested that the Council consider banning retailers who are open for the holiday.
- Council Member Reyes, spoke of the Dignitaries Race, Turkey Day Shoot Out, Veterans Day Parade and the need to educate the community about Veteran’s Day moment of silence protocol.
- Mayor Stowe, spoke of the Veteran’s Day Parade, Dignitaries Race, and Parnell “Chief” Baca’s memorial service; and congratulated Council Member Reyes for being awarded Volunteer of the Year by the Chamber of Commerce.
- City Manager Lollis thanked Chief Forsyth and the Police Captains for their efforts on Monday; reported on status of showers and indemnification agreements for provision of water.

**CLOSED SESSION**
None

**ADJOURNMENT**
The Council adjourned at 9:35 p.m. to the meeting of December 2, 2014.

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Luisa M. Zavala, Deputy City Clerk

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Milt Stowe, Mayor